

Town of Richmond

Town Center and Library Buildings Committee

Wednesday September 11, 2024 Meeting, 7-8:30 pm
Richmond Town Center Meeting 3rd Floor – 203 Bridge Street

Meeting Minutes

Attending members: Amy Wardwell, Mike Storrs, Cara LaBounty, Matt Cherouny

Welcome and Public Comment

Additions or Deletions to Agenda

1. **Discuss Camel's Hump Design Proposal** committee was seeking guidance, inviting Art Klugo to October 9, 2024 meeting to present proposal and answer questions
 - a. Cost= Phase 1 (pre-design \$10,500), Phase 2 (development \$23,500). Phase 3 (construction \$30,000)
 - b. New approach from prior committee, approach changed to needs and expected life of systems vs. dream the big dream
2. **Discuss & Review Capital Plan Templates**
 - a. Draft presented and discussed, changes to be made to add columns for existing and new (purchase date, expected life & maintenance intervals) discussion occurred regarding projects the town is seeking contractors for work on the post office
 - b. Library has their own plan
3. **Review Prioritize Workspace Improvement Document**
 - a. Workspace – move forward to look into balancing hot & cold air, dehumidifier in basement, seal basement, gutters & down spouts, fixing bathroom plumbing, stairs, changing offices, alarm systems, cameras, auto lights, stairwell light, exterior lighting
 - b. Phil Scott- raises alarm, next budget year socially responsible time, committee is aware of this when proposing spending relating to the Selectboard
4. **Set Next Meeting Agenda**

Adjourn

Full meeting can be watched through MMCTV.

Meeting details: Meeting may also be joined online or by phone, Join Zoom Meeting

<https://us02web.zoom.us/j/82468494721?pwd=YldTT3UvWHdNK0t6ZEJYTDNkSW9PUT09>

Meeting ID: 824 6849 4721

Passcode: 508784