

1 **Town of Richmond**
2 **Selectboard Meeting**
3 **Minutes of April 7, 2025**
4

5 **Members Present:** Bard Hill, Jay Furr, David Sander, Caitlin Filkins, Adam Wood
6

7 **Absent:** None
8

9 **Staff Present:** Town Manager Josh Arneson; Assistant to the Town Manager Duncan
10 Wardwell, Zoning Administrator Tyler Machia, Planning and Zoning Director Keith
11 Osborne, Highway Department Foreman Pete Gosselin.
12

13 **Others Present:** MMCTV Erin Wagg, Planning Commission Chair Virginia Clarke,
14 Conservation Commission Chair Judy Rosovsky, Gary Bressor, David Sunshine, Bob
15 Heiser, Steve Brownlee from Umiak, Kevin Kittinger, Judy Rosovsky Alicia Daniels,
16 Pam, Trevor Brooks, Nick, Brendan Filkins, Ben Feinson, Erin Farr, Noa, Chelsye's
17 iPhone, Paige Kaleita, Douglas Thompson
18

19 **MMCTV Video:** Recorded by MMCTV by Erin Wagg
20 <https://youtu.be/J8VPSQHFnuM?si=eRHLWmE6laJd-EQU>
21

22 **Call to Order:** 7:01 p.m.
23

24 **Welcome by:** Furr
25

26 **Public Comment:** None
27

28 **Items for Presentation or Discussion with those present**
29

30 **Reminder of deadline and process to apply to serve on Town**
31 **committees/boards/commissions**

32 Timestamp: 0:01
33

34 [https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/04/3a_Appointm
35 ents to Town Committees-Boards-Commissions.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/04/3a_Appointments_to_Town_Committees-Boards-Commissions.pdf)
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38 People who participated in discussion: Furr
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40 A reminder about deadlines listed on the Town's website:
41 April 9, 2025, for most committees, unless another date is specified.
42 Development Review Board (DRB) applications are due by May 14, 2025.
43 Water & Sewer Commission applications are due May 30, 2025.
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46 **Public hearing for amendments to the Flood Hazard Overlay District in the**
47 **Richmond Zoning Regulations**

48 Timestamp: 0:02
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50 [https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/04/3b1_C -](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/04/3b1_C_-_4.7.25_memo_to_SB_for_public_hearing_on_FHOD_and_associated_amendments.pdf)
51 [4.7.25 memo to SB for public hearing on FHOD and associated amendments.p](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/04/3b1_C_-_4.7.25_memo_to_SB_for_public_hearing_on_FHOD_and_associated_amendments.pdf)
52 [df](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/04/3b1_C_-_4.7.25_memo_to_SB_for_public_hearing_on_FHOD_and_associated_amendments.pdf)
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54 [https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/04/3b2_D -](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/04/3b2_D_-_ANR_Sign_off.pdf)
55 [_ANR Sign off.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/04/3b2_D_-_ANR_Sign_off.pdf)
56
57 [https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/04/3b3_F -](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/04/3b3_F_-_FHOD_Bylaw_Amendment_Report.pdf)
58 [_FHOD Bylaw Amendment Report.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/04/3b3_F_-_FHOD_Bylaw_Amendment_Report.pdf)
59
60 [https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/04/3b4_B -](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/04/3b4_B_-_4.7.25_FHOD_amendments_PC_approved_for_Selectboard_Public_Hearing.pdf)
61 [4.7.25 FHOD amendments PC approved for Selectboard Public Hearing.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/04/3b4_B_-_4.7.25_FHOD_amendments_PC_approved_for_Selectboard_Public_Hearing.pdf)
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63 [https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/04/3b5_ARL -](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/04/3b5_ARL_-_RZR_FHOD_Redline_4.7.25.pdf)
64 [_RZR FHOD Redline 4.7.25.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/04/3b5_ARL_-_RZR_FHOD_Redline_4.7.25.pdf)
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66 [https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/04/3b6_A -](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/04/3b6_A_-_Richmond-Zoning-Regulations_-_Effective_January_29_2025.pdf)
67 [_Richmond-Zoning-Regulations -- Effective January 29 2025.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/04/3b6_A_-_Richmond-Zoning-Regulations_-_Effective_January_29_2025.pdf)
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69 [https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/04/3b7_E -](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/04/3b7_E_-_Notice_of_Public_Hearing_4.7.25.pdf)
70 [_Notice of Public Hearing 4.7.25.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/04/3b7_E_-_Notice_of_Public_Hearing_4.7.25.pdf)
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73 People who participated in discussion: Furr, Clarke, Osborne, Hill, Thomas, Bressor

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75
76 *Sander moved to open the public hearing for the consideration to amend to the Flood*
77 *Hazard Overlay District in the Richmond Zoning Regulations. Hill seconded.*
78 *Roll Call Vote: Furr, Hill, Filkins, Sander, Wood in favor. Motion approved.*
79

80 Clarke reviewed what has happened with the project starting in June 2024, regarding
81 relocating the playground, altering the bandshell structure or relocating the restroom.
82 Relocating is the appropriate term because building new structures in the floodplain is
83 restricted by zoning. Furr mentioned that the current bandshell does not allow for ADA
84 access and would adding a ramp change the footprint. Osborne replied that adding
85 accessibility is allowed and does not alter the footprint. Clarke mentioned that a
86 protective fence around the playground once it is relocated will be important. Thomas
87 explained that as a representative of the Parks and Rec committee she thinks they will be
88 able to work within the new zoning regulations. Bressor mentioned that a footprint of a
89 structure is defined as where it is in contact with the ground. Clarke described that a
90 catwalk even if above ground is part of the square footage.

91
92 *Hill moved to close the public hearing. Filkins seconded.*
93 *Roll Call Vote: Furr, Hill, Filkins, Sander, Wood in favor. Motion approved.*
94
95

96 *Per 24 V.S.A. §4442, Wood hereby moved that the Town of Richmond Selectboard*
97 *approve amendments the Flood Hazard Overlay District in the Richmond Zoning*
98 *Regulations. These amendments shall be effective 21 days after adoption. Sander*
99 *seconded.*

100 *Roll Call Vote: Furr, Hill, Filkins, Sander, Wood in favor. Motion approved.*

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102

103 **Consideration of setting a date for a public hearing to consider amendments to**

104 **Richmond Zoning Regulations for the Jolina Ct. District**

105 Timestamp: 0:23

106

107 https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/04/3c_JC_ZD

108 [meeting_memo_for_SB.pdf](#)

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110 People who participated in discussion: Furr

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113 *Sander moved to set a public hearing date of May 5, 2025, at 7pm to consider*

114 *amendments to Richmond Zoning Regulations for the Jolina Ct. District. Hill seconded.*

115 *Roll Call Vote: Furr, Hill, Filkins, Sander, Wood in favor. Motion approved.*

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118 **Consideration of approving a name for a private road associated with the two-lot**

119 **subdivision at 1582 Jericho Rd.**

120 Timestamp: 0:25

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122 https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/04/3d_email_on

123 [road_name.pdf](#)

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126 People who participated in discussion: Furr, Sunshine

127

128 Sunshine wants to name the road after himself and needs the Selectboard's approval.

129

130 *Sander moved to approve the name "Sunshine Lane" for the new road which will be*

131 *created with the two-lot subdivision at 1582 Jericho Rd.*

132 *Hill seconded.*

133 *Roll Call Vote: Hill, Sander, Furr, Filkins, Wood in favor. Motion approved.*

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136 **Consideration of approving a change to the location of the hammerhead turnaround**

137 **that was previously approved for the two-lot subdivision at 1582 Jericho Rd.**

138 Timestamp: 0:27

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140 https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/04/3e_1582_Jericho_Road_Hammerhead_Location_Move.pdf

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144 People who participated in discussion: Sunshine, Furr

145

146 The hammerhead that was approved at the last meeting needs to be moved 60 feet to the

147 East and must be reapproved by the Selectboard.

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149

150 *Wood moved to approve a change in location for the hammerhead turnaround on the*
151 *two-lot subdivision at 1582 Jericho Rd. as presented in the updated plans. Sander*
152 *seconded.*

153 *Roll Call Vote: Hill, Sander, Furr, Filkins, Wood in favor. Motion approved.*

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156 **Evaluation of a public officer: possible executive session**

157 Timestamp: 0:29

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160 People who participated in discussion: Furr

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162 *Sander moved to find that premature public knowledge about the evaluation of a public*
163 *officer would cause the Town or person to suffer a substantial disadvantage. Hill*
164 *seconded.*

165 *Roll Call Vote: Hill, Sander, Filkins, Furr, Wood in favor. Motion approved.*

166

167 *Filkins moved that we enter executive session to discuss the evaluation of a public officer*
168 *under the provisions of 1 VSA 313(a)(3) and to invite Development Review Board Chair*
169 *David Sunshine and Town Manager Josh Arneson into the executive session. Sander*
170 *seconded.*

171 *Roll Call Vote: Hill, Furr. Sander, Wood in favor. Motion approved.*

172

173 *Sander moved that we exit executive session to discuss the evaluation of a public officer*
174 *under the provisions of 1 VSA 313(a)(3) and to invite Development Review Board Chair*
175 *David Sunshine and Town Manager Josh Arneson into the executive session. Hill*
176 *seconded.*

177 *Roll Call Vote: Hill, Furr. Sander, Wood in favor. Motion approved.*

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179

180 **Consideration of renewing and updating an agreement with Umiak for use of the**
181 **ladder to exit the Winooski River and the use of one parking space at Overocker**
182 **Park**

183 Timestamp: 1:05

184

185 [https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/04/3g_RID25-](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/04/3g_RID25-004_Agreement_With_Umiak_for_Ladder_Use_3-27-25.pdf)
186 [004_Agreement_With_Umiak_for_Ladder_Use_3-27-25.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/04/3g_RID25-004_Agreement_With_Umiak_for_Ladder_Use_3-27-25.pdf)

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189 People who participated in discussion: Brownlee, Arneson, Hill

190

191 Arneson stated that a ladder was donated to the Town in 2023, and now Umiak wants to
192 reinstitute an agreement regarding usage of the ladder, parking a trailer at Overocker park
193 during the day, changing signage and usage of the trails for their customers for 2025. Hill
194 asked where the trailer would be parked, which Brownlee replied would be in the far
195 back corner and only during daytime hours. He continued that the ladder would be
196 inspected for safe usage.

197

198

199 *Sander moved to approve the Agreement for Facilities Use between the Town of*
200 *Richmond and Umiak as presented. Filkins seconded.*
201 *Roll Call Vote: Hill, Furr, Filkins, Sander, Wood in favor. Motion approved.*

202

203

204 **Update on advocacy organized by the Vermont League of Cities and Towns for the**
205 **legislative process regarding 3-acre storm water permit and consideration of a**
206 **Selectboard member providing testimony to the Senate Natural Resources**
207 **Committee**

208 Timestamp: 1:09

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210 [https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/04/3h_email_thr](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/04/3h_email_thread_with_VLCT_on_3_Acre_Advocacy.pdf)
211 [ead_with_VLCT_on_3_Acre_Advocacy.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/04/3h_email_thread_with_VLCT_on_3_Acre_Advocacy.pdf)

212

213 People who participated in the discussion: Arneson, Filkins, Furr, Wood, Hill,
214 Thompson, Kittinger

215

216 Arneson said they were looking for names of people to testify sometime this week.
217 Filkins recused herself because this directly impacted her. Thompson stated that he, Sarah
218 Heim, and Paige Kaleita will be testifying this week. Furr asked if it was in person or
219 online as he may be able to present, which it was stated that the meeting is on Zoom.
220 Wood wondered what the format of a presentation entails, which Hill mentioned he has
221 seen some people have PPT or simply show up in person and present. Hill read off the
222 VLTC website. Kittinger said he is having problems getting timely updates regarding the
223 stormwater issue from the Town's assessor. Arneson stated he will talk to the assessor,
224 Lisa, this week. Hill wants to know what the impact of this is for a homeowner who
225 wants to sell their house in a Stormwater affected area, which no one seemed to know.
226 Furthermore, he wonders how flooding affects property values. Wood concurred and said
227 it's tricky with the current housing market.

228

229

230 **Review of the Highway Department Summer Work Plan**

231 Timestamp: 1:25

232

233 [https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/04/3i_Summer](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/04/3i_Summer_Work_Plan_2025.pdf)
234 [Work_Plan_2025.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/04/3i_Summer_Work_Plan_2025.pdf)

235

236 People who participated in discussion: Gosselin, Furr

237

238 Gosselin gave an overview of what work his department has been doing on roads and
239 what he plans on doing moving forward. During summer, the vacation schedule for his
240 crew splits so half the people are on duty. Sidewalk repairs are pushed until July. Grading
241 is part of constant road maintenance. Guardrails in Southview will be replaced up to the
242 Jericho Rd bridge. Drain systems on Tilden Ave will be cleaned out. Contracted items
243 this year is paving. The hours for his crew will be 06:00a to 4:00p Mon through Thurs.
244 Furr wanted to know about painting the street and the no parking zone on Route 2, which
245 Gosselin said will happen this summer.

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249 **Consideration of approving grant applications for the VTrans Municipal Highway**
250 **Class 2 Roadway Paving Grant and the VTrans Municipal Highway Structures**
251 **Grant**

252 Timestamp: 1:35

253

254 [https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/04/3j1_FY26_T](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/04/3j1_FY26_TA_60_Annual_Financial_Plan_PDF_Form_-_Richmond.pdf)
255 [A_60_Annual_Financial_Plan_PDF_Form_-_Richmond.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/04/3j1_FY26_TA_60_Annual_Financial_Plan_PDF_Form_-_Richmond.pdf)

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257 [https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/04/3j2_Certifica](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/04/3j2_Certification_of_Compliance_Codes_and_Standards_-_Richmond.pdf)
258 [tion_of_Compliance_Codes_and_Standards_-_Richmond.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/04/3j2_Certification_of_Compliance_Codes_and_Standards_-_Richmond.pdf)

259

260 [https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/04/3j3_Paving](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/04/3j3_Paving_Grant_Application.pdf)
261 [Grant_Application.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/04/3j3_Paving_Grant_Application.pdf)

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263 [https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/04/3j4_Structure](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/04/3j4_Structures_Grant_Application.pdf)
264 [s_Grant_Application.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/04/3j4_Structures_Grant_Application.pdf)

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267 People who participated in discussion: Gosselin, Furr, Hill

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270 Gosselin explained that the paving grant is for 2 miles of Jericho Rd, which is a class 2
271 road. The total project cost is estimated at \$373,800. If approved, the State grant would
272 pay up to \$200,000 for this project, the remaining amount would come out of the FY26
273 Retreatment budget. Hill asked where these funds come from because the State's funding
274 has been uncertain recently.

275 Gosselin continued the structures grant is for a culvert on Stage Rd. which has washed
276 out multiple times in high rain events, including the July 2023 and July 2024 floods. The
277 total project cost for upsizing this culvert is estimated at \$486,277. If approved the Grant
278 would pay for max \$200,000 of the project with the remaining being paid for with funds
279 from the Bridge and Culvert Reserve. This is the seventh time he has applied for this
280 grant. If he gets this grant, it could become an in-house project and would save money.

281 Arneson added that the Selectboard needs to sign off on a TA60 form which certifies that
282 the Town raises at least \$300 per mile of roads in the Town, and the Certification of
283 Compliance for Town Road and Bridge Standards. The Town spends far more than this
284 on its roads.

285

286 *Wood moved to approve form TA60, the Certificate of Compliance for Town Road and*
287 *Bridge Standards, and to apply for the Structures and Highway Paving grants and to*
288 *name Pete Gosselin as the Grant Program Manager. Sander seconded.*

289 *Roll Call Vote: Furr, Sander, Filkins, Wood, Hill in favor. Motion approved.*

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292 **Consideration of approving a contractor for the Tilden Ave. stormwater project**

293 Timestamp: 1:45

294

295 [https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/04/3k1_006-](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/04/3k1_006-29_Richmond_Tilden_Ave_Rec._to_Award_Letter_2025-03-24.pdf)
296 [29_Richmond_Tilden_Ave_Rec._to_Award_Letter_2025-03-24.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/04/3k1_006-29_Richmond_Tilden_Ave_Rec._to_Award_Letter_2025-03-24.pdf)

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299 https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/04/3k2_C522-Contract-for-Construction-of-a-Small-Project.pdf

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303 People who participated in discussion: Furr

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305 *Sander moved to award the Tilden Ave. stormwater improvements project to Catamount North Site Works in an amount not to exceed \$68,492.00. Hill seconded.*

306 *Roll Call Vote: Furr, Sander, Filkins, Wood, Hill in favor. Motion approved.*

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310 **Consideration of approving a contractor for the FY26 Paving**

311 Timestamp: 1:47

312

313 https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/04/31_FY26_Paving_-_PO_5251_Pike_Industries.pdf

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People who participated in discussion: Furr, Gosselin, Hill

Hill asked which truck this was replacing, and he said it is for a 2019 truck that is out of warranty, because it's on a 5-year warranty plan. Most trucks in the Highway Dept are on 7-year warranty plans now.

Sander moved to approve Purchase Order number 5164 to Allegiance Trucks for a purchase of a tandem axle and chassis for a new plow truck in the amount of \$188,346.00. Filkins seconded.

Roll Call Vote: Furr, Sander, Filkins, Wood, Hill in favor. Motion approved.

Sander moved to approve Purchase Order number 5165 to Viking Cives for the plow and body package for a new plow truck in the amount of \$109,000.00. Filkins seconded.

Roll Call Vote: Furr, Sander, Filkins, Wood, Hill in favor. Motion approved.

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Consideration of selling the Highway Department’s zero turn mower

Timestamp: 1:54

People who participated in discussion: Furr, Gosselin

Gosselin recommends putting the commercial grade zero-turn mower up for sale in a sealed bid process with a minimum bid of \$2,000. This was purchased in June 2017 for \$7,400.

Sander moved to put the zero-turn mower up for sale with a minimum bid of \$2,000.

Filkins seconded.

Roll Call Vote: Furr, Sander, Filkins, Wood, Hill in favor. Motion approved.

Consideration of approving Access Permits for 401 Bridge St. and 552 Bridge St.

Timestamp: 1:56

https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/04/3o1_Access_Permit_401_Bridge_St..pdf

https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/04/3o2_Access_Permit_552_Bridge_St..pdf

People who participated in discussion: Furr, Bressor, Hill, Gosselin

Bressor explained his property has been flooded several times and it takes about \$17,000 each time to put it back together. They now want to move their driveway 90 feet as well as their parking area to avoid it being underwater. He has already talked to Zoning administrator Tyler Machia regarding this. Hill wondered about the distance from the bridge to the location Bressor is proposing. Gosselin said this area was flagged as safer already last year and it is in compliance with the Town’s road specs.

Sander moved to at approve Access Permit ROW2025-01 for a new access at 401 Bridge St. Filkins seconded.

Roll Call Vote: Hill, Furr, Filkins, Sander, Wood in favor. Motion approved.

Sander moved at approve Access Permit AC2025-02 for a new access at 552 Bridge St. Filkins seconded.

Roll Call Vote: Hill, Furr, Filkins, Sander, Wood in favor. Motion approved.

Consideration of approval of request to use Conservation Reserve Funds for supplemental tree planting at Volunteers Green

Timestamp: 2:07

398 https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/04/3p_Application_Supplemental_Vol_Green_Tree_Planting_Due_to_Flooding.pdf

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402 People who participated in discussion: Furr, Hill, Rosovsky

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404 Rosovsky said last year's flood deposited sand and silt, and they now want to mulch and
405 repair or replace some of the trees to improve growth. Hill asked about the erosion of the
406 riverbank. Rosovsky stated that planting trees was an impetus to reduce some flooding
407 and be proactive to avoid further erosion, especially because the river is straight and fast
408 there, and the banks are caving in.

409

410 *Wood moved to approve the use of \$700.00 from the Conservation Reserve Fund to cover*
411 *the cost of supplemental trees for Volunteers Green as described in the proposal dated*
412 *March 3, 2025. These funds must be expended within 3 years of the date of final*
413 *approval, April 7, 2028. Sander seconded.*

414 *Roll Call Vote: Furr, Sander, Hill, Filkins, Wood in favor. Motion approved.*

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417 **Consideration of approval of a request to use Conservation Reserve Funds for a**
418 **Vermont Master Naturalist training**

419 Timestamp: 2:19

420

421 [https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/04/3q_Vermont](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/04/3q_Vermont_Master_Naturalist_Program_Conservation_Fund_Request.pdf)
422 [Master_Naturalist_Program_Conservation_Fund_Request.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/04/3q_Vermont_Master_Naturalist_Program_Conservation_Fund_Request.pdf)

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425 People who participated in discussion: Furr, Daniels, Filkins

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427 Daniels explained that this course has been offered in Richmond before and this is a
428 request for \$3,500.00 to support the Vermont Master Naturalist training program which
429 will be offered to residents of Richmond, Williston, and Huntington. Filkins asked about
430 the age ranges of participants, and Daniel said every age from 16 to over 70, they are
431 proud to serve all ages. Furr mentioned that MMCTV might be interested in filming one
432 of these field trips.

433

434

435 *Sander moved to approve the use of \$3,500.00 from the Conservation Reserve Fund to*
436 *support the Vermont Master Naturalist training program, and the use of \$675.00 from the*
437 *Conservation Reserve Fund to support one scholarship for the training program. Filkins*
438 *seconded.*

439 *Roll Call Vote: Furr, Filkins, Sander, Wood, Hill in favor. Motion approved.*

440

441

442 **Update on UVM Richmond Climate Study**

443 Timestamp: 2:26

444

445 https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/04/3r_UVM_Climate_Study.pdf

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449 People who participated in discussion: Furr, Rosovsky

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451

452 Rosovsky said this would help get a climate action plan for the Town, but someone needs
453 to step up and take the leadership for this project. Someone would need to step up by the
454 end of April, and we could join with the Town of Huntington.

455

456

457 **Consideration approving changes to the Catamount Outdoor Family Center Spring**
458 **Gravel Ride**

459 Timestamp: 2:29

460

461 [https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/04/3s1_Changes](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/04/3s1_Changes_to_the_plan_for_the_Catamount_Outdoor_Family_Center_Spring_Gravel_Ride.pdf)
462 [to_the_plan_for_the_Catamount_Outdoor_Family_Center_Spring_Gravel_Ride.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/04/3s1_Changes_to_the_plan_for_the_Catamount_Outdoor_Family_Center_Spring_Gravel_Ride.pdf)

463

464 [https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/04/3s2_2025_Gr](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/04/3s2_2025_Gravel_Ride_flyer.pdf)
465 [avel_Ride_flyer.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/04/3s2_2025_Gravel_Ride_flyer.pdf)

466

467 [https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/04/3s3_Gravel](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/04/3s3_Gravel_Ride_-_original_request_and_plan.pdf)
468 [Ride_-_original_request_and_plan.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/04/3s3_Gravel_Ride_-_original_request_and_plan.pdf)

469

470

471 People who participated in discussion: Furr, John from the Catamount Outdoor Center

472

473

474 John said they are changing the date to May 11, 2025 and removing volunteers on the
475 course for safety reasons.

476

477

478 *Filkins moved to approve the following changes to the Catamount Outdoor Family*
479 *Center Spring Gravel Ride: Date change to Sunday, May 11, 2025, with a weather*
480 *backup date of Saturday, May 31, 2025. Removal of volunteers on the course. Sander*
481 *seconded.*

482 *Roll Call Vote: Hill, Furr, Filkins, Sander, Wood in favor. Motion approved.*

483

484

485 **Consideration of approving the Aliza LaPierre Fan Club 50K and 26K Trail Race**

486 Timestamp: 2:32

487

488 [https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/04/3t_Aliza_LaP](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/04/3t_Aliza_LaPierre_Fan_Club_50K_and_26K_Trail_Race.pdf)
489 [ierre_Fan_Club_50K_and_26K_Trail_Race.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/04/3t_Aliza_LaPierre_Fan_Club_50K_and_26K_Trail_Race.pdf)

490

491

492 People who participated in discussion: Furr, Arneson

493

494 Arneson explained that the vast majority of this race is on trails not on roads, and there
495 have been no complaints in the past. Around 80 runners completed this event in prior
496 years.

497

498 *Filkins moved to approve the Aliza LaPierre Fan Club 50K and 26K Trail Race to be*
499 *held on Saturday, August 16, 2025, with a weather backup date of Saturday, August 23,*
500 *2025. Wood seconded.*

501 *Roll Call Vote: Furr, Filkins, Sander, Hill, Wood in favor. Motion approved.*

502

503

504 **Update on progress of the Police Governance Committee**

505 Timestamp: 2:36

506

507

508 People who participated in discussion: Arneson

509

510 Arneson reported the first meeting will be on Monday, April 14, 2025 at 3pm.

511

512

513 **Consideration of approving an update to the agreement for shared police chief**
514 **services with Hinesburg, possible executive session**

515 Timestamp: 2:37

516

517

518 People who participated in discussion: Furr, Arneson, Hill

519

520 Furr said the Hinesburg Selectboard has accepted this arrangement with some changes.

521 The supervision of the Hinesburg police has now changed to the Town Manager of

522 Hinesburg. Hill thinks the supervision of current and future police in Richmond should

523 not be managed by the Town Manager of Hinesburg. Arneson thinks it's implied that the

524 Richmond Town Manager oversees any Richmond police officers.

525

526 *Sander moved to approve the agreement with Hinesburg for shared police chief services.*

527 *Hill seconded.*

528 *Roll Call Vote: Furr, Filkins, Sander, Hill, Wood in favor. Motion approved.*

529

530

531 **Follow up on the Special Selectboard Meeting held to discuss the Fire Department**

532 Timestamp: 2:44

533

534 People who participated in discussion: Furr, Arneson

535

536 Arneson thought it was a productive meeting and suggestions for recruitment were

537 shared. Assistant Chief Jerry Levesque has already started talking with Hinesburg Fire

538 Chief Prescott Nadeau about how to combine training between the two departments.

539

540

541 **Consideration of accepting a loan from the Clean Water State Revolving Fund for**
542 **Step 1 design of a flood mitigation project for Wastewater Pump and Force Main**

543 Timestamp: 2:45

544

545 [https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/04/3x_RF1-387-](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/04/3x_RF1-387-1.0_Richmond_Bridge_St_PS_Loan_Agreement_Signed_by_VBB_1.pdf)
546 [1.0_Richmond_Bridge_St_PS_Loan_Agreement_Signed_by_VBB_1.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/04/3x_RF1-387-1.0_Richmond_Bridge_St_PS_Loan_Agreement_Signed_by_VBB_1.pdf)

547

548

549 People who participated in discussion: Furr, Arneson

550

551 This is for Step 1 design for flood mitigation of the Wastewater Pump and Force Main
552 that runs under the Bridge St. bridge. The full loan amount is \$78,508, but the loan comes
553 with a 50% subsidy, so \$39,254 will need to be paid back by the Water and Sewer
554 Commission.

555

556 *Wood moved to accept the loan from the Clean Water State Revolving Fund for Step 1*
557 *design of a flood mitigation project for Wastewater Pump and Force Main, noting that*
558 *the loan will be paid by receipts from the Water and Wastewater Department. Sander*
559 *seconded.*

560 *Roll Call Vote: Furr, Filkins, Sander, Hill, Wood in favor. Motion approved.*

561

562

563 **Consideration of changing the name and scope of work of the Town Center and**
564 **Library Buildings Committee**

565 Timestamp: 2:48

566

567

568 People who participated in discussion: Furr, Hill, Wood

569

570 Hill wondered if the Library Trustees had been briefed about this. Wood feels it's implied
571 in the name, but that the Trustees have not been briefed yet.

572

573 *Sander moved to change the name of the Town Center and Library Buildings Committee*
574 *to the Town Center Building and Campus Committee. Filkins seconded.*

575 *Roll Call Vote: Furr, Sander, Filkins, Hill in favor. Wood abstained. Motion approved.*

576

577

578 **Notice of Chittenden County Regional Planning Commission bylaw update review**
579 **period**

580 Timestamp: 2:52

581

582 [https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/04/3z1_email_o](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/04/3z1_email_on_bylaw_update.pdf)
583 [n_bylaw_update.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/04/3z1_email_on_bylaw_update.pdf)

584

585 [https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/04/3z2_Memo](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/04/3z2_Memo_CCRPC_Bylaw_Updates_20250314.pdf)
586 [CCRPC_Bylaw_Updates_20250314.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/04/3z2_Memo_CCRPC_Bylaw_Updates_20250314.pdf)

587

588 [https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/04/3z3_CCRPC](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/04/3z3_CCRPC_Draft_Bylaws_for_Review_20250314.pdf)
589 [_Draft_Bylaws_for_Review_20250314.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/04/3z3_CCRPC_Draft_Bylaws_for_Review_20250314.pdf)

590

591

592 People who participated in discussion: Furr, Hill

593

594 Furr explained that the CCRPC changes are included and should be reviewed and
595 commented on prior to the end of the month. Hill mentioned that tariffs could change the
596 building of new houses moving forward.

597

598

599 **Approval of Minutes, Purchase Orders, Warrants**

600 Timestamp: 2:59

601

602 **Minutes:**

603

604 *Sander moved to approve the draft Selectboard Minutes of 03/17/25 as presented. Filkins*
605 *seconded.*

606 *Roll Call Vote: Hill, Furr, Sander, Filkins, Wood in favor. Motion approved.*

607

608 *Sander moved to approve the draft Minutes of Special Selectboard on 03/24/25 as*
609 *presented. Filkins seconded.*

610 *Roll Call Vote: Filkins, Wood, Hill, Furr, Sander in favor. Motion approved.*

611

612 *Sander moved to approve the draft Minutes of Special Selectboard on 03/31/25 as*
613 *presented. Hill seconded.*

614 *Roll Call Vote: Wood, Hill, Furr, Sander in favor. Filkins abstain. Motion approved.*

615

616

617 **Motions for Purchase Orders:**

618

619 *Sander moved to approve Purchase Order number 4923 to U S Bank for the Jericho Rd.*
620 *loan in the amount of \$166.30 for the Fire Truck portion and \$6,602.86 for the Highway*
621 *portion. Wood seconded.*

622 *Roll Call Vote: Hill, Furr, Filkins, Sander, Wood in favor. Motion approved.*

623

624 *Sander moved to amend Purchase Order number 4947 to Stromme Excavating for*
625 *emergency repairs to Stage Road and Jones Mill Road to the amount of \$234,221.25. Hill*
626 *seconded.*

627 *Roll Call Vote: Hill, Furr, Filkins, Sander, Wood in favor. Motion approved.*

628

629 **Warrants:**

630

631 *Sander moved to approve the Warrants as presented. Hill seconded.*

632 *Roll Call Vote: Hill, Furr, Sander, Filkins, Wood in favor. Motion approved.*

633

634

635 **Next Meeting Agenda**

636 Timestamp: 3:05

637

638 Housing targets

639 Financial policies

640 Police committee

641 Mary Drive (Gosselin)

642

643

644 **Adjourn**

645

646 *Sander moved to adjourn. Wood seconded.*

647 *Roll Call Vote: Hill, Filkins, Sander, Furr, Wood in favor. Motion approved.*

648

649

650 **Meeting adjourned at: 10:09 p.m.**

651

652

653 **Chat file from Zoom:**

654

655 02:06:51 Ben Feinson (he/him):Hello friends, thank you all for your time and
656 discussing this year's "ALFC 50k and 26k" event. If you would like more context (and a
657 great route map on page 5) please see the handbook here.

658 <https://docs.google.com/presentation/d/1fiaZ4tB->

659 [OHd8rnqZaLJG75lfcKCwOn_X_M8PZVJnbhU/edit?usp=sharing](https://docs.google.com/presentation/d/1fiaZ4tB-OHd8rnqZaLJG75lfcKCwOn_X_M8PZVJnbhU/edit?usp=sharing)

660 We have a 9:00 bedtime so unfortunately I have to depart. And here's a vote of support to
661 get Jean and Gary's driveway moved! Thanks, Ben

662