

1 **Town of Richmond**
2 **Selectboard Meeting**
3 **Minutes of January 6, 2025**
4

5 **Members Present:** Bard Hill, Adam Wood, Bard Hill, David Sander, Jay Furr, Lisa
6 Miller

7
8 **Absent:** None
9

10 **Staff Present:** Josh Arneson, Town Manager; Duncan Wardwell, Assistant to the Town
11 Manager; Linda Parent, Town Clerk; Tyler Machia, Zoning Administrator; Keith Osborne,
12 Town Planner.
13

14 **Others Present:** MMCTV Erin Wagg, Planning Commission Chair Virginia Clarke,
15 CCRPC Jason Charest, WSP Erik Maki, WSP Anabelle Dally, Paige Kaleita, Connie van
16 Eeghen, Susan Wells, Gary Bressor, Caitlin Filkins, JP, Polly iPad, Cathleen Gent,
17 Andrew Bessette, Cara LaBounty, Kevin Kittinger, Mary Ann Kittinger, Sarah Heim,
18 Trevor Brooks, B Johnsom, Robin Pesci, Noa, Douglas Thompson, KT, Bradley Holt,
19 Chelsea Brooks.
20

21
22 **MMCTV Video:** Recorded by MMCTV by Erin Wagg, Tom
23 <https://youtu.be/Bq5Nv6X7h7A?si=c1pJagnjFmngJLsz>
24

25 **Call to Order:** 7:00 pm
26

27 **Welcome by:** Sander
28

29 **Public Comment:**
30

31 Furr mentioned that people have been seen skiing, sledding, and walking their dogs in
32 Town cemeteries and he wanted to remind people that these are not recreation areas. Hill
33 added that it's also unsafe, as his neighbor once sledged in a cemetery and got a
34 concussion after hitting a gravestone.
35

36 **Reminder of Special Selectboard meeting on Tuesday, January 7 to work on the**
37 **FY26 budget**

38 Timestamp: 0:01
39

40 **Additions or Deletions to Agenda:** None
41
42

43 **Items for Presentation or Discussion with those present**
44
45

46 **Public hearing for proposed Zoning Amendments which would create two new**
47 **zoning districts; Village Residential Neighborhoods North (new section 3.11) and**
48 **Village Residential Neighborhoods South (new section 3.12), introduce Residential**
49 **Density (new section 6.14), amend Sections 6.1, 6.13, and 7, and include changes**

50 **requested by the Selectboard at their 10/7/24 Public Hearing to align the regulations**
51 **with Act 181**

52 Timestamp: 0:03

53

54 [https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/01/3b0 -](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/01/3b0_-_MEMO_1.6.25_VRNs_and_associated_amendments_-_memo.pdf)
55 [MEMO 1.6.25 VRNs and associated amendments - memo.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/01/3b0_-_MEMO_1.6.25_VRNs_and_associated_amendments_-_memo.pdf)

56

57 [https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/01/3b1-](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/01/3b1-_Bylaw_Amendment_Report_Village_Residential_Neighborhoods.pdf)
58 [Bylaw Amendment Report Village Residential Neighborhoods.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/01/3b1-_Bylaw_Amendment_Report_Village_Residential_Neighborhoods.pdf)

59

60 [https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/01/3b2 -](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/01/3b2_-_1.6.25_Richmond_Zoning_Regulations_redline_proposed_VRN_s_ACT_181_ALI_GNED.pdf)
61 [1.6.25 Richmond Zoning Regulations redline proposed VRN s ACT 181 ALI](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/01/3b2_-_1.6.25_Richmond_Zoning_Regulations_redline_proposed_VRN_s_ACT_181_ALI_GNED.pdf)
62 [GNED.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/01/3b2_-_1.6.25_Richmond_Zoning_Regulations_redline_proposed_VRN_s_ACT_181_ALI_GNED.pdf)

63

64 [https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/01/3b3 -](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/01/3b3_-_1.6.25_Section_3.11_VRNN_ZD.pdf)
65 [1.6.25 Section 3.11 VRNN ZD.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/01/3b3_-_1.6.25_Section_3.11_VRNN_ZD.pdf)

66

67 [https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/01/3b4 -](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/01/3b4_-_1.6.25_Section_3.12_VRNS_ZD.pdf)
68 [1.6.25 Section 3.12 VRNS ZD.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/01/3b4_-_1.6.25_Section_3.12_VRNS_ZD.pdf)

69

70 [https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/01/3b5 -](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/01/3b5_-_1.6.25_Section_6.1_Parking_and>Loading.pdf)
71 [1.6.25 Section 6.1 Parking and Loading.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/01/3b5_-_1.6.25_Section_6.1_Parking_and>Loading.pdf)

72

73 [https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/01/3b6 -](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/01/3b6_-_1.6.25_Section_6.13_Multifamily_Housing_Development_Standards.pdf)
74 [1.6.25 Section 6.13 Multifamily Housing Development Standards.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/01/3b6_-_1.6.25_Section_6.13_Multifamily_Housing_Development_Standards.pdf)

75

76 [https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/01/3b7 -](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/01/3b7_-_1.6.24_Section_6.14_Residential_Density_2.pdf)
77 [1.6.24 Section 6.14 Residential Density 2.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/01/3b7_-_1.6.24_Section_6.14_Residential_Density_2.pdf)

78

79 [https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/01/3b8 -](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/01/3b8_-_1.6.25_Section_7_Definitions_added_or_amended.pdf)
80 [1.6.25 Section 7 Definitions added or amended.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/01/3b8_-_1.6.25_Section_7_Definitions_added_or_amended.pdf)

81

82 [https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/01/3b9 -](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/01/3b9_-_VRNN_VRNS_Zoning_Draft_Map_-_20240508_2_.pdf)
83 [VRNN VRNS Zoning Draft Map - 20240508 2 .pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/01/3b9_-_VRNN_VRNS_Zoning_Draft_Map_-_20240508_2_.pdf)

84

85

86 People who participated in discussion: Sander, Arneson, Clarke, Osborne, Hill, Wood,
87 LaBounty, Gent

88

89 *Furr moved to open the public hearing for the consideration to amend Richmond Zoning*
90 *Regulations which would create two new zoning districts; Village Residential*
91 *Neighborhoods North (new section 3.11) and Village Residential Neighborhoods South*
92 *(new section 3.12), introduce Residential Density (new section 6.14), amend Sections 6.1,*
93 *6.13, and 7, and include changes requested by the Selectboard at their 10/7/24 Public*
94 *Hearing to align the regulations with Act 181. Miller seconded.*

95 *Roll Call Vote: Hill, Furr, Miller, Sander, Wood in favor. Motion approved.*

96

97 Clarke started by explaining that Act 181 has required Zoning regulations to allow 3-to-
98 4-unit homes to be allowed wherever single family units are allowed in Town. This has
99 now been written into the Residential density explanatory section. Clarke has been

100 encouraged to come to future legislative meetings to talk about the issues we face here in
101 Richmond regarding these new laws, since it was put to her as “a work in progress.”
102 Osborne added that because this is the law it needs to be in our Zoning regulations, but it’s
103 also unreasonable to think that we could support 20 units on a one acre lot in our Town.
104 Clarke emphasized she doesn’t think these things will start happening tomorrow, but that
105 it's important to be part of the legislative conversation around this new mandate. Hill
106 added that this will impact our Water and Sewer district. Clarke said that some wording
107 has been changed around to describe supported housing types. LaBounty is concerned
108 that Richmond is pushing back on the changes that the State wants to make. Wood
109 wanted to clarify that this relates to building new housing that would house 3 to 4 units in
110 one dwelling. Gent said that Richmond has wanted to make more housing, and affordable
111 housing, but she feels this relates to scale of said houses. She feels there needs to be
112 discussions regarding how the Selectboard oversees ideas that are brought forth by the
113 legislature. Filkins wanted clarification of impervious surfaces, and Clarke clarified that
114 these are attempts to resolve ambiguity between on-ground improvements as opposed to
115 structures. LaBounty concurs that the wording should be the same of what is in the
116 State’s wording, which Clarke and Osborne concurred with.

117
118

119 *Furr moved to close the public hearing. Wood seconded.*
120 *Roll Call Vote: Hill, Furr, Miller, Sander, Wood in favor. Motion approved*

121
122

123 Wood stated that the definition of impervious surfaces that is to be adopted to align with
124 the State’s definition of impervious surfaces is #6 in the definitions section.

125

126 *Per 24 V.S.A. §4442, Wood moved that the Town of Richmond Selectboard approve*
127 *amendments to Richmond Zoning Regulations which would create two new zoning*
128 *districts; Village Residential Neighborhoods North (new section 3.11) and Village*
129 *Residential Neighborhoods South (new section 3.12), introduce Residential Density (new*
130 *section 6.14), amend Sections 6.1, 6.13, and 7, and include changes requested by the*
131 *Selectboard at their 10/7/24 Public Hearing to align the regulations with Act 181. In*
132 *addition, the documents are accompanied by the required Bylaw Amendment. These*
133 *amendments shall be effective 21 days after adoption, with the exception of adding the*
134 *definition of the impervious surfaces the same as the State. Furr seconded.*

135 *Roll Call Vote: Hill, Furr, Miller, Sander, Wood in favor. Motion approved.*

136
137

138 **Progress report on Cochran Rd. Corridor and Scoping Study exploring traffic**
139 **calming and bicycle & pedestrian usage on Cochran Rd**

140 Timestamp: 0:52

141

142 https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/01/3c_Richmon
143 [d Selectboard Jan 6 Mtng WSP Draft 1 .pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/01/3c_Richmon)

144

145

146 People who participated in discussion: Sander, Arneson, Osborne, Charest, Maki,
147 LaBounty, Miller, Hill, Kittinger

148

149 Maki presented ideas for improvements of infrastructure and recreation on Cochran
150 Road. The lack of sidewalks and parking was a complaint they heard from residents
151 previously. Cochran Road has no shoulder and should have sidewalks on both sides of
152 the street from Bridge Street to St Mary’s Cemetery. Sidewalks would add 6-8 feet on
153 both sides of the current 22 foot wide roadway. LaBounty thinks this is too expensive for
154 the Town of Richmond, at \$20-\$30 million the voters would never pass it. Furr said
155 LaBounty has a very good point. Charest said that this study has three sections,
156 Richmond Village, Cochran Road and Jonesville and this work could be done in parts.
157 Miller said she would hate to see these promising ideas lost and wondered if planning
158 documents could be created with cost estimates. Maki concurred that making the road
159 wider on both sides would make the project cost prohibitive, so perhaps breaking the
160 project into pieces and using hybrid elements. Hill said he would prefer to have a
161 sidewalk on only one side of the road to keep the project cost beneficial. This current
162 work is happening due to so many people complaining about how things need to be
163 improved on Cochran Road. The next meeting regarding this will be held on Feb. 10.
164 Kittinger thinks having another meeting regarding this is just going to saturate people’s
165 interest in having to spend more money and potentially increase taxes.

166
167

168 **Update on progress of amendments to the Flood Hazard Overlay District section of**
169 **Richmond Zoning Regulations**

170 Timestamp: 1:37

171

172 [https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/01/3d_Email_fro](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/01/3d_Email_from_State_regarding_FHOD.pdf)
173 [m_State_regarding_FHOD.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/01/3d_Email_from_State_regarding_FHOD.pdf)

174

175 People who participated in discussion: Sander, Osborne, Clarke, Arneson

176

177 Osborne explained we are promulgating changing the Flood Hazard Overlay District
178 regulations to allow for the relocation of the existing park equipment, and we have
179 presented the promulgated language to the State, and they have a couple issues with it.
180 We have a meeting with them tomorrow at 10 o'clock, (“I am speaking for the Chair
181 here.”) The Planning Commission pushed back on their interpretation of what is required,
182 especially the change to the definition for structure. Clarke said FEMA wants the
183 definitions to be exactly their own language and she said the Town is protesting the
184 words they are using, and they are going a bit higher up the chain in order to agree on
185 words to fit the Town of Richmond’s uses. Arneson said there will still be a public
186 hearing, but first this meeting with Kyle Medash has to happen. FEMA makes the call
187 irrespective of what the State wants. Wood asked if our flood insurance would be in
188 jeopardy if we go against FEMA’s definitions, which Osborne agreed, which is why they
189 have been treading so carefully with definitions.

190

191

192 **Update on process for the next Town Plan**

193 Timestamp: 1:45

194

195 [https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/01/3e_Town_Pla](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/01/3e_Town_Plan_2026_Introduction_for_Selectboard_1.6.25.pdf)
196 [n_2026_Introduction_for_Selectboard_1.6.25.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/01/3e_Town_Plan_2026_Introduction_for_Selectboard_1.6.25.pdf)

197

198 People who participated in discussion: Sander, Clarke, Holt, Osborne

199

200 Clarke wondered if there were any questions pertaining to the email that she sent to the
201 Selectboard, she would like to see the next Town Plan ready by March 2026, but it's due
202 date isn't until November 2026. They have created a timeline and she wanted the
203 Selectboard to know that some committees no longer exist, like the Transportation
204 Committee. The State has been very involved and wants to tell the municipalities how to
205 do things. Holt strongly believes that the Town Plan will need a lot of revision, as it was
206 last updated seven years ago and there's a lot that's changed since then, we've seen a
207 pandemic that significantly impacted how people live and work. We've seen continued
208 racial inequity, housing affordability crisis, significant flooding events brought on by
209 climate change, growing suburbanization of rural and agriculture areas. He wants the new
210 Town Plan to reflect our current collective views, so that we can inform new actions and
211 policy changes accordingly. Osborne emphasized that he does realize this process will
212 take a lot of work. People are encouraged to give their input and send emails to the
213 Planning Commission.

214

215

216 **Review of responses to Selectboard action items in the Town Plan**

217 Timestamp: 1:50

218

219 https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/01/3f_Town_Plan_Implementation_PAC_input_1_1_-_SB_12-23-24.pdf

220

221

222

223

People who participated in discussion: Sander, Osborne, Clarke, Hill, Arneson

224

225 Arneson explained that Miller and Hill were chosen to go over feedback and questions
226 presented to the Selectboard. Hill explained that one critique had been that the Town has
227 an inclusivity policy but not a civility policy for the municipal workplace, boards,
228 commissions, and Town media presence. Clarke mentioned that choosing a Recreation
229 Director has been something that people have wanted, to manage things like the Cochran
230 Road study and other Recreation issues. Some things are aspirational and will continue to
231 be ongoing, while others are more feasible.

232

233

234 **Consideration of submitting Notice of Intent for the Southview Subdivision**

235 **Stormwater Permit**

236 Timestamp: 1:54

237

238 https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/01/3g1_NOI_Southview_Stormwater_2.pdf

239

240

241 https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/01/3g2_2024-12-19_ImperviousDelineation.pdf

242

243

244

245

https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/01/3g3_AwardLetter_Town_of_Richmond.pdf

246

247

248

https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/01/3g4_Letter_Regarding_NOI_-_Richmond.pdf

249
250
251
252
253
254
255
256
257
258
259
260
261
262
263
264
265
266
267
268
269
270
271
272
273
274
275
276
277
278
279
280
281
282
283
284
285
286
287
288
289
290
291
292
293
294
295
296
297

[https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/01/3g5_SW9050](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/01/3g5_SW9050_ApplicantCertification_-_Richmond_signed.pdf)

[_ApplicantCertification - Richmond signed.pdf](#)

People who participated in discussion: Sander, Arneson, Heim, Furr, Hill, Brooks, Wood

Arneson explained that at the last meeting the Selectboard voted to submit the application certification for the Notice of Intent. It was discussed the unique permitting situation that we're in with no homeowner's association. So Watershed Consulting has completed the Notice of Intent, which our attorney did get a chance to review and provide some feedback on. Heim asked that in the document HOA be changed to privately owned land 6.62 acres. Furr said he thinks it's a good letter and that there is no HOA so the Town cannot act on behalf of the homeowners. Hill pointed out that the land slopes downward in Southview and the water runs downhill to get to the river, he wonders if settling ponds would be useful. Brooks added that although the map and area that has been singled out in the Southview neighborhood seems arbitrary, she did some research and has found out that this mapping stems from the 1980s when the Southview neighborhood was first created by Larry and Joan Westall, and it's related to stormwater permitting from the 1980s. Furr pushed back and stated that the State was able to get its permit fees in the lower areas of Southview, and it is arbitrary. Heim agreed that this does seem to target only 5% of the people in this area, and she thinks a disproportionate number of people are being taxed. Hill said he too thinks it's arbitrary and that there are other areas that are dumping phosphorous into the river, this doesn't seem to be based on research. The Town has been doing roadwork to mitigate this for years. Wood concurs that the legislatures produced a 10% solution and then stopped, instead of producing a more robust solution to reduce phosphorus in Lake Champlain and they didn't commit to a funding source or statutory change. LaBounty suggested that Southview residents look into if they have Title Insurance, which could help cover the costs for this issue.

Furr moved to submit the Notice of Intent for the Southview Stormwater Permit with any additional paperwork that the Town Attorney advises to be submitted.

Hill seconded.

Roll Call Vote: Furr, Sander, Wood in favor. Miller nay. Hill abstain. Motion approved.

Review of timeline of preliminary engineering for Southview Stormwater Project

Timestamp: 2:28

https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/01/3h_Southview_Stormwater_Engineering_Timeline.pdf

People who participated in discussion: Sander, Arneson

Arneson reported that the Engineers will have 30% design in August 2025 and complete the NOI. And then there will be a next phase and final design followed by construction.

298 **Follow up on Vermont League of Cities and Towns' advocacy to reform the 3 Acre**
299 **Stormwater Rule**

300 Timestamp: 2:32

301

302 https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/01/3i_Link_to_VLCT_web_page_regarding_3-Acre_Stormwater_Rule.pdf

304

305

306 People who participated in discussion: Sander, Arneson

307

308 Hill pointed out that this frustrates other Towns and other residents. Arneson stated that
309 VLCT will reach out to organize Towns and ask for feedback to the legislature.

310

311

312 **Consideration of approving use of the Town Center and Library Reserve Fund for**
313 **preventative maintenance on the elevator in the Town Center**

314 Timestamp: 2:35

315

316 https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/01/3j_QTE-002052809-Otis_T-Order_Proposal_EN_.pdf

318

319

320 People who participated in discussion: Sander, Arneson, Furr

321

322 Arneson reported Otis Elevator that performs routine inspections and maintenance on the
323 elevator came to us with the proposal for \$4,414.78 for a preventative maintenance
324 overhaul, which he recommends we get done. This would come out of the Town Center
325 Fund. Furr asked if this was something that would avoid the issues that the elevator in the
326 Library are now having. Arneson believed yes, routine maintenance would have picked
327 up the leaking hydraulic fluid in the Library's elevator.

328

329 *Furr moved to approve the use of \$4,414.78 from the Town Center and Library Reserve*
330 *fund for preventative maintenance on the Town Center elevator. Hill seconded.*

331 *Roll Call Vote: Hill, Furr, Miller, Sander, Wood in favor. Motion approved.*

332

333

334 **Update on application to the Development Review Board for recreational**
335 **development at Browns Ct**

336 Timestamp: 2:38

337

338 https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/01/3k1_Browns_Court_Project_Permit_Application.pdf

340

341 https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/01/3k2_Fig1_B_C_Rec_Field_Designs.pdf

343

344 https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/01/3k3_Fig2_RI_CM0253-BROWNS_COURT_ATHLETIC_FIELD.pdf

346

347 https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/01/3k4_Fig3_Adjacent_Properties.pdf

349

350 https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/01/3k5_Fig4_ParkingKioskSign.pdf

352

353 https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/01/3k6_Fig5_PB_SignDimensions.pdf

355

356

357 People who participated in discussion: Sander, Arneson

358

359 Arneson elaborated that this is part of the pickleball court installation. We need to get that
360 officially permitted. Still, part of that is getting a site plan review and approval from the
361 Development Review Board, which is included in the packet of documents that Duncan
362 put together in conjunction with the Volunteers Green and Browns Court Parks
363 Committee to go to the DRB that's going to be on Wednesday.

364

365

366 **Consideration of approving an application for a home buyout as part of the FEMA
367 Hazard Mitigation Grant Program**

368 Timestamp: 2:41

369

370 People who participated in discussion: Arneson, LaBounty, Wood, Miller

371

372 Arneson explained that this home was awarded a home elevation already, but the
373 homeowners now wanted to switch to a buyout, which VEM is allowing. As a special
374 case they are allowed to keep the elevation in their back pocket, but continue with the
375 buyout application, which is unusual. Miller pointed out that this is nice for the
376 homeowners. LaBounty pointed out that these buyouts could affect the Grand List once
377 the buyouts are completed, and the taxes received from these properties will go away.
378 Wood said we would need a plan to take care of these properties once the structures are
379 torn down, this needs to be budgeted for.

380

381 *Furr moved to approve submitting an application for the home buyout program for 65*

382 *Esplanade St. Wood seconded.*

383 *Roll Call Vote: Hill, Furr, Miller, Sander, Wood in favor. Motion approved.*

384

385

386 **Consideration of allocating the \$20,000 that was received for the sale of the Fire
387 Department Brush Truck to the Fire Department Capital Reserve Fund**

388 Timestamp: 2:48

389

390 People who participated in discussion: Sander, Wood, Filkins

391

392 Wood said this is a good chunk of money and could be important to purchase things for
393 the Fire Dept. Filkins said she supports putting this money back into the Fire Dept Capital
394 Reserve Fund.

395

396 *Wood moved to allocate the \$20,000 that was received for the sale of the Fire*
397 *Department Brush Truck to the Fire Department Capital Reserve Fund. Hill seconded.*
398 *Roll Call Vote: Hill, Furr, Miller, Sander, Wood in favor. Motion approved.*

399

400

401 **Review of draft Town Meeting Warning**

402 Timestamp: 2:52

403

404 https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/01/3n_TOWN
405 [REPORT_2024_WARNING_DRAFT_1-6-24.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/01/3n_TOWN)

406

407 People who participated in discussion: Sander, Arneson, Furr, Hill, LaBounty

408

409 Furr said we did not vote to move all public questions to Australian ballot only the
410 contributions and the budget itself, and this one will be Australian ballot. Arneson
411 received a request from Richmond Rescue to bring before the voters their exemption
412 from taxes for a period of five years. He continued that the Town Clerk wants to know
413 what we are doing for Town Meeting Day, will there be a lunch, should it start at 0900a?
414 Arneson said it's hard to say what people will bring up and how long things will take.
415 Hill wonders if the Town Budget should be broken into separate sections and this runs
416 the risk of one part being approved and other parts not being approved, as Hinesburg
417 does, he thinks the Library and Water and Sewer should be broken out of the budget.
418 Start time was set to be 10:00a. LaBounty wants to know how people would vote on
419 lump sums versus line items if things were voted on separately. Arneson said it was a
420 good question and that breaking the budget into parts could create confusion and is not
421 wise. Wood pointed out that Unassigned funds get complex if the budget is broken up.

422

423

424 **Consideration of entering an appearance in the appeal of the Development Review**
425 **Board's approval of the zoning permit issued for construction at 1330 Jericho Rd**

426 Timestamp: 3:09

427

428 https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/01/3o1_Notice
429 [of Appeal.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/01/3o1_Notice)

430

431 https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/01/3o2_Brooks
432 [Appeal_APE-2024-01.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/01/3o2_Brooks)

433

434

435 People who participated in discussion: Sander, Arneson

436

437 Arneson said this is a decision that was issued by the Zoning Administrator, and then it
438 was appealed to the DRB. The DRB upheld the Zoning Administrator's decision on the
439 permit, and then it's been appealed to the State court. The Selectboards, only real role in
440 this statutorily is to enter an appearance, which would mean that our attorney would keep
441 an eye on the court case as it proceeds, and then inform the Board if there was a
442 challenge to the Zoning regulations as they're written. This now goes to the
443 environmental court.

444

445 *Furr moved to authorize the Town's attorneys at SP&F Attorneys to enter an appearance*
446 *on the Town's behalf in the appeal of the DRB's approval of the zoning permit issued to*
447 *Jay McCormack for construction of a single-family dwelling at 1330 Jericho Road.*
448 *Miller seconded.*
449 *Roll Call Vote: Hill, Furr, Miller, Sander, Wood in favor. Motion approved.*

450
451

452 **Consideration of holding the second Selectboard meeting in January on Tuesday,**
453 **January 21, 2025 to account for the holiday on Monday, January 20, 2025**

454 Timestamp: 3:13

455

456 People who participated in discussion: Sander

457

458 *Miller moved move to change the date of the second Selectboard meeting in January to*
459 *Tuesday, January 21, 2025 to account for the holiday on Monday, January 20, 2025.*

460 *Wood seconded.*

461 *Roll Call Vote: Hill, Furr, Miller, Sander, Wood in favor. Motion approved.*

462

463

464 **Approval of Minutes, Purchase Orders, Warrants**

465

466 **Minutes:**

467

468 *Hill moved to approve the draft Minutes of 12/16/24 as presented. Wood seconded.*

469 *Roll Call Vote: Hill, Furr, Miller, Sander, Wood in favor. Motion approved.*

470

471 *Hill moved to approve the draft Minutes of 12/17/24 as presented. Miller seconded.*

472 *Roll Call Vote: Wood abstain. Hill, Furr, Miller, Sander in favor. Motion approved.*

473

474

475 **Motions for Purchase Orders:**

476

477 *Miller moved to approve Purchase Order number 5171 to PACIF for Town Insurance for*
478 *the second half of FY25 in an amount of \$74,451.40. Hill seconded.*

479 *Roll Call Vote: Hill, Furr, Miller, Sander, Wood in favor. Motion approved.*

480

481 *Wood moved to approve Purchase Order number 5179 to the Hinesburg Police*
482 *Department for Police Coverage for October 2024 in an amount of \$34,197.50.*

483 *Hill seconded.*

484 *Roll Call Vote: Furr, Hill, Miller, Sander, Wood in favor. Motion approved.*

485

486

487 **Warrants:**

488

489 *Hill moved to approve the Warrants as presented. Wood seconded.*

490 *Roll Call Vote: Hill, Furr, Miller, Sander, Wood in favor. Motion approved.*

491

492

493 **Next Meeting Agenda**

494 Timestamp: 3:17

495
496 3-acre Stormwater permits
497 Police hiring
498 FEMA buyouts
499 Cochrane road study

500
501

502 **Adjourn**

503

504 *Furr moved to adjourn. Hill seconded.*

505 *Roll Call Vote: Hill, Furr, Miller, Sander, Wood in favor. Motion approved.*

506

507

508 **Meeting adjourned at: 10:21 pm**

509

510

511 **Chat file from Zoom:**

512

513 00:39:01 Caitlin Filkins: Vermont State definition of impervious surface:
514 “(6) “Impervious surface” means those manmade surfaces, including paved and unpaved
515 roads, parking areas, roofs, driveways, and walkways, from which precipitation runs off
516 rather than infiltrates.”

517 00:39:11 Caitlin Filkins:

518 [https://legislature.vermont.gov/statutes/section/10/047/01264#:~:text=\(6\)%20%E2%80%9CImpervious%20surface%E2%80%9D,runs%20off%20rather%20than%20infiltrates.](https://legislature.vermont.gov/statutes/section/10/047/01264#:~:text=(6)%20%E2%80%9CImpervious%20surface%E2%80%9D,runs%20off%20rather%20than%20infiltrates.)

521 02:06:55 Cara: Who is speaking?

522 02:07:11 Caitlin Filkins: Reacted to "Who is speaking?" with +

523 02:07:16 Cara: Reacted to "Who is speaking?" with +

524 02:24:08 Kevin Kittinger: Reacted to "Who is speaking?" with +

525 02:30:04 Caitlin Filkins: Thank you to the select board for your incredible
526 navigation of this complicated issue. I greatly appreciate what the town has done here to
527 support us as we face this state driven issue.

528 02:30:34 pkaleita: Agree with Caitlin, thanks for the support

529 02:31:29 Jay Furr: thank you all for your detailed examination of the situation
530 which has been greatly of help to us

531