1	Town of Richmond					
2	Selectboard Meeting					
3	Minutes of November 4, 2024					
4						
5 6	Members Present: Adam Wood, Bard Hill, David Sander, Jay Furr, Lisa Miller					
7 8	Absent: Bard Hill					
9 10 11 12 13	<b>Staff Present:</b> Josh Arneson, Town Manager; Duncan Wardwell, Assistant to the Town Manager; Linda Parent, Town Clerk. Finance Director Connie Bona, Admin Assistant Linn Caroleo (logged on as Zoom User), Zoning Administrator Tyler Machia, Chief of Police Cambridge.					
14 15 16 17 18 19 20 21 22 23 24	Others Present: MMCTV Erin Wagg, MMCTV Angelike Contis, Sam Pratt, Daniel Hayes, Judy Rosovsky, Bonnie Steuer, Jim Cochran, Ernie Buford, Patty Brushett, Scott Silverstein, Gretchen Paulsen, D Noble, Ginger Ninja, Molly Lawney, Dorian Evans, Jeanette Malone, Kevin Kittinger, Mary Ann Kittinger, June Heston, Alexis Lathem, Bob Heiser, Eric Berliner, Dan Wolfson, Ann Naumann, Nick, Daniel, Paige Kaleita, Ian Bender, Danielle Beaudoin, Robin Pesci, Daniel, Sarah Heim, Douglas Thompson, Trevor Brooks, Connie van Eeghen, Noa, Chelsye's iPhone, Ian Stokes, Emily M, Amy M, Amy Cambridge, David Sunshine, Goslin, Rue, Dave Matthew, Matt Parisi, Bradley Holt, Root.					
25 26 27	MMCTV Video: Recorded by MMCTV by Erin Wagg <a href="https://youtu.be/znAll9YiPHc?si=IWsKgZCWw6vp03X1">https://youtu.be/znAll9YiPHc?si=IWsKgZCWw6vp03X1</a>					
28 29	Call to Order: 7:00 pm					
30 31	Welcome by: Sander					
32 33	Public Comment:					
34 35 36 37 38 39	Sander mentioned that ballots could still be dropped off at the Town Offices until 0700a Nov 5, after that they needed to be brought to the Voting place at Camel's Hump Middle School before 7pm. Furr mentioned that thus far over 50% of Richmond residents have voted.					
40 41	Additions or Deletions to Agenda: None.					
42 43	Items for Presentation or Discussion with those present					
44 45 46	Sander said, "Thank you to Richmond residents for a fun Halloween." Arneson added that Marshall Paulsen reported that the kids on Pleasant Street were very polite this year.					
47 48 49	Reminder of Special Town Meeting at Camels Hump Middle School at 9am on Saturday, November 9, 2024, to vote on the process to approve the annual budget and to vote on the establishment of a Special Projects Reserve Fund					

Timestamp: 0:05					
https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2024/11/3b2_Articles					
for Special Town Meeting Explained.pdf					
https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2024/11/3b2_ELECTION_SPECIAL_MTG_WARNING_FALL_2024_FINAL_SIGNED.pdf					
People who participated in discussion: Sander, Arneson, Root					
Arneson explained that there are three items up for discussion at this special meeting.					
These three topics have been posted on the Town's website (see links above). People					
need to come in person on Saturday. Root wanted to know where the Town got the					
money to pay for road repairs for the last flood, to which Arneson, Furr and Wood					
explained that those are funds the Town already had in unassigned funds or restricted					
funds, which will get reimbursed by FEMA. Some FEMA money has already come back to the Town from the 2023 floods.					
to the Town Hom the 2023 Hoods.					
Reminder of the Tuesday, November 12, 2024 Special Selectboard meeting for					
discussion of the FY26 Budget					
Timestamp: 0:15					
https://www.richmondvt.gov/calendar/meeting/special-selectboard-budget-11-12-24					
Consideration of making annointments to the Andrews Community Forest					
Consideration of making appointments to the Andrews Community Forest Committee					
Timestamp: 0:15					
Timesamp. Otto					
https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2024/11/3d_ACFCSa					
mPrattApplication09-23-24.pdf					
1,,, //					
https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2024/11/3d_Letter_of_					
Interest from James Cochran for the Andrew s Community Forest Committee.pdf					
People who participated in discussion: Sander, Arneson, Cochran, Pratt, Rosovsky					
, , , , , , , , , , , , , , , , , , ,					
Arneson stated that the Conservation Commission had approved Sam Pratt to be their					
representative on the ACFC (per email from Judy Rosovsky) and that the Trails					
Committee had recommended Jim Cochran to join the ACFC (per their minutes of					
October 15th). We voted unanimously to recommend both applicants be appointed to the					
ACFC.					
Sander invited the two candidates to introduce themselves and say a few words.					
Cochran stated that he wants to contribute to the community and serve on the committee					
in a democratic way. Pratt voiced a similar reason for wanting to be on the committee, he					
has been following the process for 18 months now, because he uses the trails often and					
hopes to be part of a solution. Rosovsky endorsed both candidates.					
2					
2					

99	
100	Wood moved to appoint Sam Pratt to the seat on the Andrews Community Forest
101	Committee which is reserved for a representative from the Conservation Commission
102	with a term running until 2027. Furr seconded.
103	Roll Call Vote: Furr, Miller, Sander, Wood in favor. Motion approved.
104	
105	Wood moved to appoint Jim Cochran to the seat on the Andrews Community Forest
106	Committee which is reserved for a recommendation by the Trails Committee with a term
107	running until 2027. Furr seconded.
108	Roll Call Vote: Furr, Miller, Sander, Wood in favor. Motion approved.
109	
110	
111	Discussion of the no parking zone on West Main St. located between the entrances
112	to Our Lady of the Holy Rosary Church and Richmond Family Medicine
113	Timestamp: 0:22
114	
115	People who participated in discussion: Sander, Arneson, Goslin, Matthew, Rue, Furr,
116	Wood, Miller, Kaleita
117	
118	Goslin read an email: "Exiting the driveway to and from the church is a hazardous
119	endeavor due to cars and trucks parking at the curb on the north side of the driveway.
120	Church members use this driveway, as do the public and traffic exiting from the doctor's
121	office next door. So, it's not just the church, it's also the doctor's office. There is a sign on
122	the north side of the church driveway saying: "end of no parking," but this sign needs to
123	be moved further down on Route 2 to fix the problem of not being able to see down
124	Route 2 in order to exit safely. We've had a lot of near misses coming out of mass. Now
125	that it's dark at the time when Saturday mass ends, it's going to be hard for people to see.
126	Also, there's no striping on the street, delineating the no parking zone in front of the
127	driveway." Goslin, Matthew and Rue are on the Grounds Committee of the church and
128	are hoping for some help from the Town. Furr suggested painting the curb yellow. Wood
129	stated that back in 2012 this area did have the curb painted based off Goggle Earth
130	photos. Arneson explained that curb painting involves permitting from the State, as well
131	as the Richmond Highway department being involved. If Selectboard wants to expand the
132	No Parking area it would be more involving and a longer process. Miller asked if the No
133	Parking zone could be re-established since people are breaking that regulation daily, as
134	she uses that driveway often. Chief Cambridge stated that he has already instructed his
135	officer to place warning tickets on vehicles that park there, which are meant as a warning
136	and can further lead to ticketing followed by towing as a last resort. His suggestion would
137	be to put up signs that make that section a Tow Away Zone, which is stronger than just a
138	No Parking Zone. He said his officer will start a targeted enforcement of this No Parking
139	area. Arneson will be following up with the State regarding curb painting and signage.
140	Furr is worried about accidents. Kaleita stated that the driveway to Arabesque is also a
141	dangerous entry, and she wondered if that curb also could be painted. She continued that

142	the black truck that is always parked in the No Parking Zone possibly belongs to a Tree				
143	service business that is across the street. Arneson shared a letter from 2005 and from				
144	2010 regarding parking in this area.				
145					
146	Discussion of request from Town Center and Library Buildings Committee to hire a				
147	Project Manager for the Town Center				
148	Timestamp: 0:50				
149					
150	People who participated in discussion: Sander, Arneson, Wood				
151					
152	Wood elaborated that they could use a proposal to create an RFP and day-to-day				
153	correspondence. Arneson said when the Town hired an Owners Representative				
154	previously, he conducted a Request for Qualifications search in order to get a Project				
155	Manager and then decide which firm to hire based on the responses. Wood said someone				
156	needs to come in and do a building assessment and do project design as well as a budget				
157	narrative.				
158					
159					
160	Discussion of Fair and Impartial Policing Policy				
161	Timestamp: 0:58				
162					
163	https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2024/11/3g01_email_f				
164	rom Migrant Justice.pdf				
165					
166	https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2024/11/3g02_Model				
167	FIP_Policy_updated_04.23.24.pdf				
168					
169	https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2024/11/3g03_Model				
170	FIP Policy updated 04.23.24 - Migrant Justice redline edits.pdf				
171					
172	https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2024/11/3g04_Model				
173	FIP Policy updated 04.23.24 - Migrant Justice alternative.pdf				
174					
175	https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2024/11/3g05 Model				
176	FIP Policy updated 04.23.24 -				
177	Migrant Justice alternative with VCJC Comments.pdf				
178					
179	https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2024/11/3g06 Richm				
180	ond Police Policy on Fair and unbiased Policing 2021.pdf				
181	<del></del>				
182	https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2024/11/3g07 email f				
183	rom VCJC.pdf				
184	-				

185	https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2024/11/3g08_202312				
186	13 fair and impartial policing Report Final.pdf				
187					
188	https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2024/11/3g09_202432				
189	0 2024 Adhoc sub committee.pdf				
190					
191	https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2024/11/3g10 Federal				
192	Law State Law and State Policy.pdf				
193					
194	https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2024/11/3g11 VCJC				
195	Legal Counsel FIP Memo.pdf				
196					
197	People who participated in discussion: Sander, Arneson, Chief Cambridge, Brushett,				
198	Steuer, Furr, Lajoie, Naumann, Wood, Paulsen				
199					
200	Arneson explained every police department is required to have a Fair and Impartial				
201	Policing Policy. The Chief of Police is the only person who can adopt a Fair and				
202	Impartial Policing Policy (FIPP) or any policing policy. The Selectboard nor the Town				
203	Manager have a role in that process and cannot direct the police chief to adopt the policy.				
204	However, in 2020 and 2021 there were changes to the Federal Impartial Policing Policy				
205	that was proposed by Migrant Justice, which the Chief adopted in 2021. The current issue				
206	is that the Vermont Criminal Justice Council (VCJC) created a model FIPP, and Chief				
207	Cambridge has suggested some changes to that model FIPP. These changes were				
208	accepted except his strike-through of the text that said "that the Richmond police shall be				
209	able to share information regarding citizenship or immigration status with ICE." Brushett				
210	clarified that this means Richmond Police cannot contact ICE (Immigration Authorities)				
211	regarding any person who speaks poor English, or is a person of color, for example.				
212	There is a meeting on Weds that Town Manager Arneson and Chief Cambridge can				
213	attend. If the changes suggested by Chief Cambridge are not accepted the Town would				
214	default back to the VCJC model FIPP. All policies prior to 2024 are now null and void.				
215	Brushett elaborated that it was Richmond Racial Equity who brought this to the				
216	Selectboard, and this is so important that she asked that the Selectboard table this until				
217	that committee could reconsider this. Steuer concurred with Brushett and questioned why				
218	this policy has now changed. Furr suggested that this should be tabled as we are already				
219	under the new model policy. Wood wondered why this change occurred now.				
220					
221					
222	Review of Ethics Violation Complaint made against a Development Review Board				
223	Member, possible executive session				
224	Timestamp: 1:33				
225	•				
226	People who participated in discussion: Sander, Arneson, Sunshine (chair of DRB),				
227	Machia Holt Furr Wood Miller Parici				

228 229 Arneson stated that an Ethics complaint has been launched about Matt Parisi who had an item before the DRB, but didn't recuse himself because he is on the Board. Sunshine said 230 231 he did not ask Parisi to excuse himself from the hearing, and he emphasized that as the 232 Chair he simply made a mistake. The case is being reopened and re-warned. Machia stated that no action had been taken on the application, so the case has been re-opened, 233 234 and a new Development Review Board will be held in December. Holt, the complainant, 235 states that he has brought forward complaints before and has found that his complaints 236 rarely lead to any action, which frustrates him. Sunshine stated none of this was done 237 with malice. Furr elaborated that once you start cutting corners others will start asking, 238 "where else are you cutting corners"? He continued that it is clear that a mistake was made, and he appreciates that this was brought forward. Sanders asked Sunshine to 239 240 review the Ethics Policy and then relay it to the rest of the DRB members. Wood wants to 241 learn how to avoid having this happen again. Miller stated that a formal reprimand was a 242 bit too much, but a loss of trust is equally important to avoid. Arneson suggested formal 243 training may be important and that all committee members read the policy and complete a 244 training session, for example, in January. Parisi said that he had signed the policy in July 245 and had only attended one meeting in Oct, which is when he brought his case forward. 246 Wood continued that the DRB committee should review the Ethics Policy every year and

248 249

250

251

247

Review of letter to residents regarding stormwater permitting for Southview, Hidden Pines, and Mary Dr.

go through it and discuss it to understand the underpinnings more clearly.

Timestamp: 2:07 252

253

- 254 https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2024/11/3i Letter to
- 255 Residents 11-4-24 DRAFT - 11-1-24.pdf

256 257

People who participated in discussion: Sander, Arneson, Kaleita, Kittinger, Heston

258 259

260

261

262 263

264

265 266

267

- Arneson displayed the draft letter, where he states the dates that meetings were held regarding this issue and furthermore the history of the stormwater permitting. Attorney Dave Rugh has edited this draft. The permit is cheaper for Hidden Pines and Mary Drive because those properties are smaller. For Southview it's more expensive because the lots are larger. This affects the 44 original properties on Southview Drive. The proposal is to pro-rate the stormwater permit fees among those homeowners. Sander said that the State has defined which 44 properties on Southview this permit affects. Several homeowners think the State is unsure regarding properties on Southview North vs South and some decisions are made with faulty information, which concerns several of the homeowners.
- Arneson will try and get the State to give out parcel IDs, rather than addresses. He added 268
- that he had found out that some Towns have created a stormwater utility to cover the cost 269
- 270 for these permits. Heston believes more clarity is needed from the State.

271						
272	Consideration of approving three applications for home buyouts as part of the					
273	FEMA Hazard Mitigation Grant Program					
274	Timestamp: 2:27					
275						
276	https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2024/11/3j_Property_					
277	Buyout Elevate List as of 10-30-24.pdf					
278						
279	People who participated in discussion: Sander, Arneson, Furr, Wood, Miller					
280						
281	Arneson explained that when homeowners choose to go for a FEMA buyout the Town					
282	will have to keep the area clear once the structure is torn down. This space will have					
283	extremely limited use. A map was shown to indicate the structures that will get torn					
284	down, if their respective buyouts are accepted. Wood emphasized that people have put a					
285	lot of thought into selling their homes and he would support anyone who wants to do this.					
286	Wood wondered if some of the houses could be used for Fire Dept training. Chelsye					
287	asked if any salvageable things were available from these properties, such as doors, pipes					
288	fixtures, etc.					
289						
290	Furr moved to apply for the property buyout program for 36 Jones Mill Rd., 84					
291	Esplanade St., and 242 Bridge St. Wood seconded.					
292	Roll Call Vote: Furr, Miller, Sander, Wood in favor. Motion approved.					
293						
294	Constituted to the constitution of the constit					
295	Consideration of approving an access permit for 156 Wortheim Rd.					
296	Timestamp: 2:39					
297	https://www.michmondy.t.gov/fileadmin/filea/Salaathaand/Mactings/2024/11/21/ Access D					
298	https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2024/11/3k_Access_P					
299 300	ermit Application 156 Wortheim Rdpdf					
301	People who participated in discussion: Sander, Wood					
302	reopie wno participated in discussion. Sander, wood					
303	Wood said the application was straight forward.					
304	wood said the application was straight forward.					
305	Wood moved to approve access permit number 2024-04 at 156 Wortheim Rd. Furr					
306	seconded.					
307	Roll Call Vote: Furr, Miller, Sander, Wood in favor. Motion approved.					
308	Now Can't voice I arry, names, sumaes, wood in jurion national approved.					
309						
310	Consideration of entering into an agreement with NEMRC for FY25 assessor					
311	services					
312	Timestamp: 2:40					
313	•					

314	https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2024/11/31_Agreemen					
315	t with NEMRC for Assessor Services.pdf					
316						
317	People who participated in discussion: Sander					
318						
319	Wood moved to approve entering into an agreement with NEMRC for assessor services					
320	for FY25. Miller seconded.					
321	Roll Call Vote: Furr, Miller, Sander, Wood in favor. Motion approved.					
322						
323						
324	Discussion of invitation to bio finder training					
325	Timestamp: 2:42					
326	•					
327	https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2024/11/3m_email_on					
328	bio_finder_training.pdf					
329	<del></del>					
330	People who participated in discussion: Sander, Rosovsky, Furr, Miller, Wood					
331						
332	Richmond Conservation Commission Chair Judy Rosovsky stated that this is a useful tool					
333	for any Board to complete such training and be able to ask questions. Furr, Miller and					
334	Wood are interested in attending this. Pratt stated this will help raise awareness in the					
335	Town. This is not yet open to the Public. Furr wondered if anyone could complete the					
336	training and then become a trainer. Rosovsky said she would find out.					
337	·					
338						
339	Approval of Minutes, Purchase Orders, Warrants					
340	Timestamp: 2:50					
341	•					
342	Minutes:					
343						
344	Furr moved to approve the draft Minutes of 10/21/24 as presented. Miller seconded.					
345	Roll Call Vote: Furr, Miller, Sander, Wood in favor. Motion approved.					
346						
347	Motions for Purchase Orders:					
348						
349	Wood moved to amend Purchase Order number 4935 to Dirt Tech for emergency road					
350	repairs to the amount of \$384,799.73. Miller seconded.					
351	Roll Call Vote: Furr, Miller, Sander, Wood in favor. Motion approved.					
352						
353	Wood moved to approve purchase order number 5081 to Alpha Elevator Company for					
354	repair of the Library elevator in an amount not to exceed \$10,000, with the funds drawn					
355	from the Town Center and Library Reserve Fund. Miller seconded.					
356	Roll Call Vote: Furr, Miller, Sander, Wood in favor. Motion approved.					

357				
358	Warrants:			
359				
360	Furr moved to	approve the War	rants	s as presented. Miller seconded.
361		* *		Wood in favor. Motion approved.
362	Ron Can von	. 1 1111, 1111111111, 5011	iuci,	wood injuvor. Monon approved.
363	Novt Mastina	. A con do		
364	Next Meeting	g Agenda		
365	Stormwater			
366	Election update	te		
367	Buyouts			
368	Special Town	meeting update		
369				
370	Adjourn			
371				
372		o adjourn. Wood se		
373	Roll Call Vote	e: Furr, Miller, Sai	nder,	Wood in favor. Motion approved.
374				
375				
376	Meeting adjo	<b>urned at:</b> 9:58 pm	n	
377				
378	O1 4 691 6	7		
379	Chat file from	n Zoom:		
380	01.26.22	D.M1.1 I	1	[ in
381	01:36:33 thanks!	D Noble: I a	am ai	so in agreement with my fellow RRE members!
382 383	01:43:36	Chelsye's iPhone		Doesn't the DRB only have 45 days to make a
384		•		nake a decision inside that time period, the
385	_	automatically appr		
386	01:54:19	•		pplication is continued or reopened its 45 days after
387	the new hearing		an a <sub>l</sub>	pphetation is continued of reopened its 13 days after
388	02:15:08	Chelsye's iPhone	:	The covenants for southview list that they will be
389		r 1/44 of costs.		,
390	02:17:32		there	e any update from the State on what properties are
391	subject to this			
392	02:18:50	Chelsye's iPhone	:	It's the 44 homes originally developed.
393		·		
394	It ends at Wes	tall/Joan		
395	02:20:15	Robin Pesci: Th	he sta	ate has not finished it's review on which properties
396	are included.			
397	02:22:06	Danielle Beaudoi	in:	Please consider the same clarification for hidden
398	pines, maybe	referencing the site	e ma	p for the affected properties.
399	02:24:13	Chelsye's iPhone	:	It's based on the original permits, not necessarily
400	dates.			
401	02:27:14	Chelsye's iPhone		Also - keep in mind, the original permits weren't
402	•	_		of the things that seem wrong or incorrect now, very
403	well may be -	because they were	e perl	haps done wrong in the first place.

404	02:39:45	Chelsye's iPhone:	Top floors may have things that are salvageable. Do	
405	we know if l	ike habitat for humanit	y or other organizations are gleaning anything from	
406	these sites?			
407	02:40:44	Chelsye's iPhone:	Yes. Just a curiosity.	
408	02:41:14	Chelsye's iPhone:	I meant like windows, doors, vanities.	
409	02:41:17	Chelsye's iPhone:	Even historical things.	
410	02:47:44	Chelsye's iPhone:	Is it open to the public?	
411	02:51:51	Chelsye's iPhone:	I'll reach out with questions. Thanks!	
412	02:55:00	Chelsye's iPhone:	Can the public view the individual invoices?	
413	02:55:06	Chelsye's iPhone:	To each company?	
414	02:55:33	Chelsye's iPhone:	It's fine, just have Richard Cowles blast us some	
415	more without permits.			