

1 **Town of Richmond**  
2 **Selectboard Meeting**  
3 **Minutes of June 3, 2024**  
4

5 **Members Present:** Adam Wood, Bard Hill, David Sander, Jay Furr, Lisa Miller  
6

7 **Absent:** None  
8

9 **Staff Present:** Josh Arneson, Town Manager, Duncan Wardwell, Assistant to the Town Manager; Keith  
10 Osborne, Town Planner, Jim Feinson, Town Treasurer, Linda Parent, Town Clerk  
11

12 **Others Present:** Meeting was recorded by MMCTV, Amy Gifford, Carolyn Marshall, Cathleen Gent,  
13 Dave Thomas, Denise Barnard, Donna Saks, Duke, Erin McGuire, Erin Wagg, Fran Huntoon, Jack Linn,  
14 Jane Sheridan, Jeanne Agner, Jean's iPad, Jessie Heiser, John Linn, Jon Kart, Kendra Ziskie, Lane  
15 Marshall, Lauck Parke, Laurie Brisbin, Lbris, Mark Fausel, Martha Nye, Mary Claire Carroll, Mary Houle,  
16 Marylee Miller, Matthew Cohen, Megan Andrews, Melissa Wolaver, Michael Storrs, Morgan Wolaver,  
17 Rachel's iPad, Rob Hinttze, Sheri Wolcott, Sue Pochop, Susan Wells, Velma  
18

19 **MMCTV Video:** <https://youtu.be/OK3mhuuMCeI?si=iRaRYx5lrxq7Z9QR>  
20

21 **Call to Order:** 7:00 pm  
22

23 **Welcome by:** Miller  
24

25 **Public Comment:**  
26

27 Houle summarized the current progress of the tree removal, mowing, parking situation  
28 and trash around the dumpster. Houle stated that the graffiti on the Bandshell is upsetting  
29 and Josh indicated that it is going to be painted.  
30

31 LinnJa stated that the Selectboard hired a lawyer for the purpose to knock down the  
32 petition. Arneson clarified that the attorney was not present for the petition but for two  
33 executive session items. Sander stated that this firm has a lot of experience with  
34 municipal law.  
35

36 **Additions or Deletions to Agenda:**  
37

38 Wood stated that Item q), the update from the Town Center & Library Committee is that  
39 they are not ready to use the Black River Design services, so they have withdrawn their  
40 request for funding. Miller stated that in the future, they will need some kind of  
41 professional expertise.  
42

43 **Items for Presentation or Discussion with those present**  
44

45 **Reminder of Planning Commission meeting on June 5, 2024 to discuss Jolina Ct.**

46 **Zoning**

47 Timestamp: 0:11  
48

49 People who participated in discussion: Miller, Houle, Hill, Fausel  
50

51 Miller reviewed that the Planning Commission needs to know that the community is

52 aware of where things are headed. Hill recalled that the Selectboard attempted to  
53 motivate the previous owner to deal with the decrepit building.

54  
55 Fausel reviewed that a lot of zoning changes have been made to accommodate the  
56 development changing landscape of commercial development.

57  
58 **Consideration of approval of projects presented by the Volunteers Green and**  
59 **Browns Court Project Committee and follow up from the Volunteers Green**  
60 **Roundtable**

61 Timestamp: 0:18

62  
63 People who participated in discussion: Miller, Barnard, Andrews, Ziskie, Storrs, Agner,  
64 ThomasF, Hill, Furr, LinnJa, Sheridan, Marshall, Nye, WolaverMe, Haskins, Kart,  
65 Heiser, Carroll, Wood

66  
67 Barnard stated that they will be presenting about the Round Church Green and Browns  
68 Court Park. Barnard reviewed the history and progress of the Volunteers Green and  
69 Browns Court Project Committee.

70  
71 ThomasF stated that the Green is not part of the Round Church but is an asset and has  
72 been neglected by the Town. ThomasF summarized the proposal clean  
73 monuments/benches, add a picnic table/bench, replace Christmas tree, and fill in sink  
74 holes and grass seed.

75  
76 Andrews reviewed that the monuments were cleaned non-gratis on May 15 but would be  
77 \$1,750 and should be done every two years at \$750.

78  
79 The presentation displayed a Round Church Green – Costing of Plans at a Proposed  
80 Project Total of \$10,974.

81  
82 Barnard presented the surveyed boundary of Browns Court Park with the acreage on the  
83 lot at 3.13 and the actual open land at 2.2. Barnard stated that they put up a sign of the  
84 proposal that John Lynn designed for the Committee. Barnard summarized that they used  
85 little flags to mark out the pickleball and bocce courts.

86  
87 Storrs summarized what she has seen happening about pickleball around Chittenden  
88 County. Storrs illustrated the proposed four pickleball courts. Storrs presented the  
89 Browns Court Park – Proposed Plans as pickleball courts, cedar trees for park noise,  
90 softball field repairs with new benches, repair gravel parking lot (for 30 cars w/ 2  
91 handicap spots included), shed for pickleball court and other equipment, water  
92 spigot/hose, picnic table/benches, bike rack, signage.

93  
94 Hill summarized that the ARPA survey showed that 39 people asked for tennis courts and  
95 24 people asked for pickleball courts so wondered if they considered a multi-use court.  
96 Ziskie confirmed that the pricing for multi-use courts is twice as much in cost and  
97 requires staff. Furr stated that the more people involved tends to sway more toward  
98 pickleball.

99  
100 Ziskie and Barnard summarized that the plan for the parking lot for 30 cars at 63 feet by  
101 147 with 2 handicapped.

102  
103 Ziskie presented the Browns Court Park – Costing of Plans for a total \$189,162 to  
104 \$214,162 depending on using the Town Crew.  
105  
106 Barnard stated that bocce courts were very contentious and they wanted to leave some  
107 money for Volunteers Green playground and if it needs a fence.  
108  
109 Ziskie presented the proposed new and continued maintenance. Ziskie presented the  
110 Total Costing for Browns Court Park and Round Church Green Proposals with ARPA  
111 Funds Remaining for Volunteers Green Park at \$325,864 to \$349,864 depending on using  
112 Town Crew.  
113  
114 ThomasF stated that if the Selectboard decides to move forward with this, they really  
115 need somebody to manage the project.  
116  
117 Barnard reviewed that the bocce court with three items that go with it is \$33,000.  
118  
119 WolaverMe stated that pickleball noise is very well documented and Towns have been  
120 sued over pickleball noise and would ask the committee to consider doing an actual  
121 pickleball noise test in the area.  
122  
123 Heiser requested that the plans at Browns Court include an accessible path. Furr agreed  
124 with an accessible path if it is gravel, crushed stone or paving but is unsure of how  
125 accessible it would be and the cost. Hill suggested looking at an À la carte menu for  
126 considering bocce courts and a packed path on the perimeter. Carroll stated that sure-  
127 pack or a boardwalk would be accessible, and it would be about a quarter mile.  
128  
129 Andrews stated that this should represent all age groups like a playground for the kids or  
130 basketball for the teenagers.  
131  
132 Nye stated that she is able to use her cane and walker at Browns Court.  
133  
134 Haskins stated that her knees and back do not allow her to play pickleball, but she would  
135 love to play bocce and cornhole.  
136  
137 Hill stated that he would like to see Volunteers Green and Browns Court proposals  
138 together because if it doesn't fit here, it could go there. Hill stated that there are  
139 compelling issues at Volunteers Green, and he sees trade-offs between those two  
140 locations.  
141  
142 *Furr moved to authorize contracts up to \$225,136 for Round Church Green and Browns*  
143 *Court improvements as detailed tonight. Hill seconded.*  
144 *Roll Call Vote follows discussion.*  
145  
146 Furr suggested that a program of pedestrian safety that includes better lighting, signage,  
147 and crosswalks would leave money leftover that would have been spent on sidewalks.  
148  
149 Ziskie stated that they had concerns about bathrooms up at Browns Court as to if they  
150 remain clean.

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*Roll Call Vote: Furr, Hill, Miller, Sander, Wood in favor. Motion approved.*

**Update on Browns Court conservation easement**

Timestamp: 1:39

People who participated in discussion: Miller, Arneson, Hill, Furr

Arneson stated that their attorneys are drawing up a draft conservation easement.

Arneson summarized that there's nothing that they found that shows it's the Town's ownership even though they have been maintaining it for decades.

Hill stated that he is in a quandary because they just talked about a bunch of improvements to a piece of property that they are not confident they own.

Arneson stated that they are going to define what they think they own.

**Discussion of the Thompson Rd., Huntington Rd., Bridge St., and Cochran Rd. intersection**

Timestamp: 1:44

[https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2024/05/3d1\\_THBC\\_I\\_ntersection\\_Proc\\_\\_Cons\\_Revised\\_3-26-2024.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2024/05/3d1_THBC_I_ntersection_Proc__Cons_Revised_3-26-2024.pdf)

[https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2024/05/3d2\\_RTC\\_T\\_HBC\\_Intersection\\_Alternatives\\_Presentation\\_4-2024.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2024/05/3d2_RTC_T_HBC_Intersection_Alternatives_Presentation_4-2024.pdf)

[https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2024/05/3d3\\_FINAL\\_Richmond\\_VHB\\_BridgeStreetCorridorStudy\\_TechnicalMemo\\_8-27-21-compressed\\_\\_1\\_.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2024/05/3d3_FINAL_Richmond_VHB_BridgeStreetCorridorStudy_TechnicalMemo_8-27-21-compressed__1_.pdf)

People who participated in discussion: Miller, Arneson, Furr, Osborne, Hill, Wood, Andrews, Barnard, Farr, WolaverMo, Wells, Sander, Pochop, Haskins, Wagg

Arneson reviewed that there's been a lot of feedback opposed to adoption of the presented project. Arneson summarized that the Transportation Committee investigated this with scoping studies, different options, received public feedback and came to the board with two options to move forward.

Osborne reviewed that the Transportation Committee has made their recommendation and they're done with that intersection. Osborne stated that they could direct him to look into different options by hiring an engineer as they have to build this to standard.

Hill suggested an incremental approach like stop lines and improved signage as the cues are not obvious about who has the right of way.

Wood suggested a flashing light and if the speed is an issue, the speed humps seem to be a functional way to make sure people keep their speed down.

Furr stated that people coming from Huntington Rd going to Bridge Street are not looking for pedestrians or cyclists and it's unsafe for those people. Furr summarized that

201 signage alone is not going to be the solution.  
202  
203 Andrews stated that the deterioration of the markings has gone down in the last 50 years  
204 as there is no yellow line, no white lines, no stop at the end of Cochran or Thompson Rd.  
205 Andrews suggested a 25-mph blinking light and speed hump by Stone Corral.  
206  
207 Farr confirmed that the signs at the crosswalks are badly faded and should be replaced.  
208  
209 WolaverMo observed in New Hampshire cut grooves in the asphalt before a roundabout  
210 or a four-way yield intersection.  
211  
212 Miller stated that if these calming measures don't work then a four-way stop should go  
213 there as she does not want to see saving of money traded for a life.  
214  
215 Wells stated that she is very disheartened with this conversation as the Transportation  
216 Committee has been looking at this for years, gathered many opinions from Chittenden  
217 County Regional Planning Commission consultants and public testimony. Wells stated  
218 that it's like it didn't matter and there is such confusion at that intersection.  
219  
220 Arneson reviewed that the advice from CCRPC traffic engineer was that it was not an  
221 ideal spot for a blinking crosswalk based on the other lights up the street.  
222  
223 Pochop suggested a PSA to make people aware they're not behaving there.  
224  
225 Haskins said that bicyclist don't even pay attention to the stop sign on Cochran Rd and a  
226 four-way stop is going to create other problems.  
227  
228 Wagg stated that the diagonal crosswalk across the intersection feels pretty scary.  
229  
230 *Furr moved that the Selectboard direct Keith Osborne to investigate an option that*  
231 *involves improving existing markings and placements. Wood seconded.*  
232 *Roll Call Vote follows discussion.*  
233  
234 Arneson suggested that they see what Keith can come back with and determine how to  
235 evaluate it. Osborne confirmed that he would provide a suite of options from passive to  
236 what the Transportation Committee has offered.  
237  
238 *Roll Call Vote: Furr, Hill, Miller, Sander, Wood in favor. Motion approved.*  
239  
240 *Furr moved to repeal the motion that was made on May 6<sup>th</sup> to move forward with the*  
241 *design alternative One, a four-way stop. Sander seconded.*  
242 *Roll Call Vote: Furr, Hill, Miller, Sander, Wood in favor. Motion approved.*  
243  
244 **Consideration of holding a special Selectboard meeting on June 10, 2024, to discuss**  
245 **pedestrian safety in the village**  
246 Timestamp: 2:18  
247  
248 People who participated in discussion: Miller, Furr, Wood, Hill, Andrews, Arneson,  
249 Farr, Linn

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Furr summarized that having a dedicated meeting would probably work but that June 10 is too early.

*Furr moved to hold a special meeting for the Town to discuss the Village district pedestrian-bicycle safety measures to be held on Monday, June 24. Wood seconded. Roll Call Vote: Furr, Hill, Miller, Sander, Wood in favor. Motion approved.*

**Follow up on petition regarding Bridge St. sidewalk project**

Timestamp: 2:29

[https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2024/05/3f\\_Petition\\_regarding\\_Bridge\\_St.\\_Sidewalk.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2024/05/3f_Petition_regarding_Bridge_St._Sidewalk.pdf)

People who participated in discussion: Miller, Gifford, Wood, Hill, Furr, Barnard, Haskins, Kart

Gifford stated that they verified with a lawyer that it is legal language. Arneson summarized the attorney's response was that a petition article must be presented by voters only when the purpose stated in the petition sets forth a clear right within the province of the Town Meeting to grant or refuse this vote and the the opinion is that the petition does not present a legal question within the authority of the voters to decide. Arneson reviewed that Vermont law vests the Selectboard with the sole authority to construct and maintain sidewalks within the right of way pursuant to 19 V.S.A. §905. Arneson stated that the attorney summarized that the May 20 petition does not present a valid question and the Selectboard has the discretion to not warn a special meeting and place a petition for article up for a vote.

Arneson reviewed that some money had been spent but requested work to stop immediately. Arneson stated that they do have a grant that they may not get paid back fully because it was assumed they were going to construct the sidewalk.

*Furr moved to rescind the allocation of the funds from ARPA for the upper and lower Bridge St sidewalk project other than the funds that were already contracted for and completed by May 20. Wood seconded. Roll Call Vote follows discussion.*

Hill summarized that 10 years ago there were some very vocal proponents of another sidewalk. Furr summarized a lot of talk about the sidewalk that terminates near the school going all the way up to Valley View Rd and Southview.

Kart summarized that he and the Transportation Committee had numerous meetings where they discussed this more than bocce or pickleball courts. Kart stated that it's frustrating after years of working on this to have the Selectboard pull the plug on it like this.

*Roll Call Vote: Furr, Hill, Miller, Sander, Wood in favor. Motion approved.*

300 Gifford suggested having a conversation at the June 24 meeting about the petition.  
301 Arneson and Hill reviewed that there is no legal obligation to move forward with the  
302 petition.  
303

304 **Consideration of approval of request to utilize Town Center for Holiday Market**

305 Timestamp: 2:49

306 [https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2024/05/3g\\_Holiday\\_Market\\_2024\\_request.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2024/05/3g_Holiday_Market_2024_request.pdf)  
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309 People who participated in discussion: Miller, Pochop, Furr, Sander

310

311 Pochop confirmed the Selectboard had read the letter. Arneson stated that it was the  
312 same day as the booksale over at the Library and the two events could complement each  
313 other.

314

315 *Furr moved to approve the use of the Town Center building for the Holiday Market on  
316 December 7, 2024 at no cost. Wood seconded.*

317 *Roll Call Vote: Furr, Hill, Miller, Sander, Wood in favor. Motion approved.*

318

319 **Introduction of Richmond's new police officer and consideration of accepting  
320 ownership of Duke, the Comfort K9 who works with the officer**

321 Timestamp: 2:52

322 [https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2024/05/3h1\\_Bill\\_of\\_Sale\\_K9\\_Duke\\_1\\_.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2024/05/3h1_Bill_of_Sale_K9_Duke_1_.pdf)  
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325 [https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2024/05/3h2\\_Comfort\\_Dog\\_Policy\\_2.0.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2024/05/3h2_Comfort_Dog_Policy_2.0.pdf)  
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328 [https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2024/05/3h3\\_Comfort\\_K9\\_Team\\_Duke\\_presentation\\_5-7-24\\_1.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2024/05/3h3_Comfort_K9_Team_Duke_presentation_5-7-24_1.pdf)  
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331 [https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2024/05/3h4\\_Therapy\\_K9\\_Program\\_Proposal\\_1\\_.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2024/05/3h4_Therapy_K9_Program_Proposal_1_.pdf)  
332

333

334 People who participated in discussion: Miller, Cohen, Duke, Furr

335

336 Furr summarized the that Corporal Cohen is transferring from Williston where Duke was  
337 popular and beloved dog. Cohen summarized a book written about the program that a K-  
338 1 student would enjoy. Cohen reviewed the documents provided in the packet.

339

340 *Furr moved to approve the bill of sale to transfer ownership of Comfort K9 Duke from  
341 the Town of Williston to the Town of Richmond. Wood seconded.*

342 *Roll Call Vote: Furr, Hill, Miller, Sander, Wood in favor. Motion approved.*

343

344 **Consideration of recommending to the Treasurer to purchase a Certificate of  
345 Deposit**

346 Timestamp: 3:04

347 [https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2024/05/3i\\_CD\\_8\\_in\\_terest\\_rates\\_1\\_.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2024/05/3i_CD_8_in_terest_rates_1_.pdf)  
348

349

350 People who participated in discussion: Miller, Furr, Wood

351

352 *Furr moved to recommend to the Treasurer the purchase of a 3-month Certificate of*  
353 *Deposit in the amount of \$1,250,000 from TD Bank. Wood seconded.*

354 *Roll Call Vote: Furr, Hill, Miller, Sander, Wood in favor. Motion approved.*

355

356 **Update on Donahue Brook re-routing issue**

357 Timestamp: 3:07

358

359 People who participated in discussion: Miller, Arneson, Feinson, Hill, Farr

360

361 Feinson reviewed the background and stated that the Agency of Transportation responded  
362 and will get back to them quickly. Feinson stated that they have a meeting with the  
363 Department of Agriculture as they may have funds for at least the engineering study.  
364 Feinson stated that if they don't see progress then they will move forward with the  
365 Selectboard's recommendation.

366

367 **Consideration of amending mission and vision statement for the Recreation**  
368 **Committee**

369 Timestamp: 3:10

370 [https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2024/05/3k1\\_Recreation](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2024/05/3k1_Recreation_Committee_Vision_and_Mission.pdf)  
371 [Committee\\_Vision\\_and\\_Mission.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2024/05/3k1_Recreation_Committee_Vision_and_Mission.pdf)

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373 [https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2024/05/3k2\\_Recreation](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2024/05/3k2_Recreation_Committee_2023_Work_Plan.pdf)  
374 [Committee\\_2023\\_Work\\_Plan.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2024/05/3k2_Recreation_Committee_2023_Work_Plan.pdf)

375

376 People who participated in discussion: Miller, Arneson, Fausel, Hill, Agner, Furr, Wood

377

378 Arneson reviewed the status of the Recreation Committee. Hill reviewed the different  
379 users and volunteers for the Recreation Committee and previous discussions about a  
380 Recreation director that soundly defeated. Agner suggested a 10-12 hr/week position that  
381 a volunteer might want to do. Fausel and Hill commented on the 15-60 years of neglect  
382 of the parks.

383

384 Hill stated that proposing a position is a budget item or a ballot item. Hill suggested  
385 describing the niche that a position would do with a job description and a scope of duties.  
386 Furr suggested reaching out to VLCT to look at how many towns have full- or part-time  
387 recreation directors. Wood stated that a lot of people would be hesitant to hire a rec  
388 director to only coordinate sports for kids but there are potential benefits for the Town  
389 with the Senior Center. Fausel summarized this would help coordinate volunteers and be  
390 a liaison with the Town and the Rec Committee. Hill suggested writing something up  
391 and vet a few examples from other Towns. Fausel confirmed he will coordinate with  
392 Josh to come back later this summer.

393

394 **Public hearing on amendment to the Municipal Park Ordinance**

395 Timestamp: 3:31

396 [https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2024/05/31\\_Municipal](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2024/05/31_Municipal_Park_Ordinance_with_proposed_amendments_as_of_5-6-24_with_map.pdf)  
397 [Park\\_Ordinance\\_with\\_proposed\\_amendments\\_as\\_of\\_5-6-24\\_with\\_map.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2024/05/31_Municipal_Park_Ordinance_with_proposed_amendments_as_of_5-6-24_with_map.pdf)

398  
399 *Wood moved to open the public hearing to consider amendments to the Municipal Park*  
400 *Ordinance. Hill seconded.*  
401 *Roll Call Vote: Furr, Hill, Miller, Sander, Wood in favor. Motion approved.*  
402  
403 *Wood moved to forgo reading the entire ordinance aloud and read only the title. Hill*  
404 *seconded.*  
405 *Roll Call Vote: Furr, Hill, Miller, Sander, Wood in favor. Motion approved.*  
406  
407 Arneson reviewed proposed amendments associated with the Round Church Green.  
408  
409 *Furr moved to close the public hearing to consider amendments to the Municipal Park*  
410 *Ordinance. Hill seconded.*  
411 *Roll Call Vote: Furr, Hill, Miller, Sander, Wood in favor. Motion approved.*  
412  
413 *Wood moved to adopt the amendments to the Municipal Park Ordinance as presented.*  
414 *Furr seconded.*  
415 *Roll Call Vote: Furr, Hill, Miller, Sander, Wood in favor. Motion approved.*  
416  
417 **Discussion of increasing administrative staffing level**  
418 Timestamp: 3:33  
419  
420 People who participated in discussion: Miller, Arneson, Furr, Hill  
421  
422 Arneson reviewed administrative workload continues to increase with grants, projects  
423 and FEMA claims from the July flooding and January windstorm. Arneson summarized  
424 additional work will include management of the additional ARPA projects, more  
425 consistent payroll and accounts payable backup duties and requests for traffic calming  
426 and stormwater projects. Arneson listed many other police and resident projects that pop  
427 up any given week. Arneson suggested hiring another Assistant at 30 hours per week or  
428 a Deputy Town Manager which would range from \$69,000 to \$98,000.  
429  
430 Furr stated his concerns for Josh burning out and shared his Virginia experiences with an  
431 Assistant Town Manager with a Master of Public Administration degree. Arneson  
432 confirmed they would keep the existing Assistant to the Town Manager position and still  
433 need another 30-40 hours per week. Hill stated that the proper way to do this is through a  
434 warned budget.  
435  
436 **Update on exterior repairs at the Richmond Free Library and consideration of**  
437 **increasing the contingency funds for the project**  
438 Timestamp: 3:53  
439 [https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2024/05/3r1\\_ARPA](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2024/05/3r1_ARPA)  
440 [Committments as of 5-23-24.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2024/05/3r1_ARPA)  
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442 [https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2024/06/3r1\\_ARPA](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2024/06/3r1_ARPA)  
443 [Committments as of 6-3-24.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2024/06/3r1_ARPA)  
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445 [https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2024/05/3r2\\_Purchase](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2024/05/3r2_Purchase)  
446 [Order\\_4864.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2024/05/3r2_Purchase)

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People who participated in discussion: Miller, Arneson, Wood

Miller reviewed that the Library has a whole separate set of needs of the Town Center. Miller suggested removing the Library from this Committee as it deserves to stand on its own. Arneson stated that he thinks the Library is further along in being rehabilitated compared to the Town Center building. Wood summarized that this building needs more time right now. Hill recalled the need for a facilities manager.

Arneson summarized that the Library has spent about \$15,550, of the \$17,955 contingency so he is asking for an additional \$5,000 to allow them to act quickly.

*Wood moved to increase the contingency for PO# 4864 to \$22,955 for a new total of \$142,655. Hill seconded.*

*Roll Call Vote: Furr, Hill, Miller, Sander, Wood in favor. Motion approved.*

### **Consideration of making a nomination for appointment to the Chittenden Unit for Special Investigations Policy Board**

Timestamp: 3:57

*Wood moved to nominate Jay Furr to a seat on the Chittenden Unit for Special Investigations Policy Board. Hill seconded.*

*Roll Call Vote: Hill, Miller, Sander, Wood in favor. Furr abstains. Motion approved.*

### **Consideration of appointing a Town Energy Coordinator**

Timestamp: 3:58

[https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2024/05/3t\\_EnergyCoordinatorWeigherCoalJeffForward.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2024/05/3t_EnergyCoordinatorWeigherCoalJeffForward.pdf)

*Hill moved to appoint Jeff Forward as Town Energy Coordinator. Furr seconded.*

*Roll Call Vote: Furr, Hill, Miller, Sander, Wood in favor. Motion approved.*

### **Update on port-a-potty at Browns Court and Volunteers Green**

Timestamp: 3:59

Arneson reviewed that Karen Stockwell cleans them daily and a once-a-week cleaning and inspection is provided from P&P Septic.

### **Review of annual report for the All-Hazards Mitigation plan**

Timestamp: 4:00

[https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2024/05/3v\\_Richmond\\_2023\\_HazMitPlan\\_Actions\\_AsReported.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2024/05/3v_Richmond_2023_HazMitPlan_Actions_AsReported.pdf)

People who participated in discussion: Arneson, Miller

Arneson stated kudos to Pete and his crew for continuing great work.

495 **Approval of Minutes, Purchase Orders, Warrants**

496

497 **Minutes:**

498

499 *Furr moved to approve the Minutes of 5/20/24 as presented. Sander seconded.*

500 *Roll Call Vote: Furr, Hill, Miller, Sander, Wood in favor. Motion approved.*

501

502 **Purchase Orders:** None

503

504 **Warrants:**

505

506 *Furr moved to approve the general warrants on 6/3/24 as presented. Sander seconded.*

507 *Roll Call Vote: Furr, Hill, Miller, Sander, Wood in favor. Motion approved.*

508

509 **Next Meeting Agenda**

510 \*TABLED Items m), n), o) from tonight

511 \*Petition and many other follow-ups

512

513 **Adjourn**

514

515 *Furr moved to adjourn. Sander seconded.*

516 *Roll Call Vote: Furr, Hill, Miller, Sander, Wood in favor. Motion approved.*

517

518 **Meeting adjourned at:** 11:05 pm

519

520 **Chat file from Zoom:**

521 01:08:50 morganwolaver: Please discuss pickleball noise concerns and  
522 whether cedar trees have been proven to dampen pickleball noise.

523 01:22:27 morganwolaver: I'm sorry it won't let me unmute tonight. My  
524 question is about pickleball noise. Have you tested actual pickleball noise in the area.

525 Please consider testing

526 03:03:37 MMCTV Erin: Please say the officers name again? I didn't hear it

527