

# AUTHORIZATION AGREEMENT FOR ACCOUNT DEBIT

For Property Taxes - PARCEL ID#: \_\_\_\_\_

For Water & Sewer bills - Acct #: \_\_\_\_\_

Name on Bank Account: \_\_\_\_\_  
FIRST M LAST

Phone Number: \_\_\_\_\_


Financial Institution: \_\_\_\_\_

Checking:  Savings:  Account Number: \_\_\_\_\_

Routing Number: \_\_\_\_\_  
(YOUR BANKS NINE DIGIT ABA#)

I hereby authorize the Town of Richmond to charge my (our) quarterly installments to the above referenced account on the due date. This authority will remain in force until the town office has received notice from me in writing and has had a reasonable opportunity to cancel the agreement. I understand it is my responsibility to notify the town office if I change banks or account numbers.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

PLEASE ENCLOSE A VOIDED CHECK  WITH YOUR COMPLETED AUTHORIZATION FORM