Planning & Zoning Office
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Town of Richmond
Development Review Board Agenda
April 9, 2025, at 7:00 PM

Location: 3rd floor meeting room Richmond Town Offices, 203 Bridge Street Richmond VT, 05477
Join Zoom Meeting: https://us02web.zoom.us/j/89057870483
Meeting ID: 890 5787 0483
Call-in: +1 929 205 6099 US (New York)
Application materials may be viewed at http://www.richmondvt.gov/boards-minutes/development-review-board/ before the meeting. Please call Tyler Machia, Zoning Administrator, at 802-434-2430 or email tmachia@richmondvt.gov with any questions.

Public Comment on Non-Agenda Items

Public Hearing

Item 1.
SKP2025-03   **Lisa & John-Paul Lavoie**   **Parcel ID#WM0167**
Project Location: 167 West Main Street

1. **Project Description:** The Applicants are applying for sketch plan review for a proposed planned unit development (PUD). They are looking to build an additional dwelling unit and garage on their property per the PUD regulations in Section 5.12 of the Richmond Zoning Regulations. The property contains a preexisting duplex and garage. The plan calls for a new garage with a second-story dwelling unit along with the existing duplex.
2. **Disclosure of potential conflicts of interest or ex parte communication.**

Item 2.
PRESUB2025-04   **Vermont Youth Conservation Corps**   **Parcel ID#EM1949**
Project Location: 1949 East Main Street

1. **Project Description:** The Applicants are seeking to apply for preliminary subdivision review for a 1 lot planned unit development (PUD) to expand VYCC's Richmond Campus. Some of the changes to the campus include the addition of a new dorm, 6 cabins, an outdoor kitchen, and other facilities. The Applicants are also seeking to continue to be classified as an education facility, which is an allowed use in the commercial district.
2. **Disclosure of potential conflicts of interest or ex parte communication.**

Other Business

1. Discuss the new Richmond Code of Ethics
   a. Discuss timeline for complying with requirements for the new code of ethics
   b. Talk about the ethics training requirements
2. Update on the DRB procedures redraft