

**Andrews Community Forest Committee**  
**Regular Meeting Agenda**  
**Monday, January 27, 2025 - 6:00 to 8:00 PM**

**Location:** Richmond Town Center Meeting Conf. Rm A 3rd Floor, 203 Bridge Street.

Meeting will be held in person but may also be joined online or by phone

**Zoom Meeting** <https://us02web.zoom.us/j/87009322152?pwd=QnJLe1lPK0xJN3RxBWjlvMEZGMCM9uQT09>

Meeting ID: 870 0932 2152 Passcode: 399802 Join by phone: 1 929 205 6099

Find your local number: <https://us02web.zoom.us/u/kbn1198GDj>

**Agenda** (\* denotes item in 'packet')

a. 6:00-6:20 pm Committee business - 20 minutes:

- Start recording Zoom and unmute, speakers on.
- Roll call and confirm Quorum; Welcome and identify public in attendance.
- Appoint time-keeper and minutes taker
- \*a1 Minutes of December 16<sup>th</sup> 2024 link • Additions/Changes to Agenda
- Brief RCC RTC Reports as related to ACFC (5 minutes)
- Public Comment Period (about non-Agenda items) (10 minutes)

Note: Chairperson may recognize a Public Comment period for each Agenda item, based on signals (raised hand) of those present or online.

b. For information: Terms up in 2025: Melissa, Chase, Cecilia:

Post vacancies February/March, deadline April 4<sup>th</sup>; discuss by RTC April 15<sup>th</sup>, RCC April 14<sup>th</sup>, ACFC April 28<sup>th</sup>; Selectboard action May 5<sup>th</sup> or 19<sup>th</sup> (5 minutes)

c. Review new advice in Memo from Tyler Machia (Dec 2024) \*c1 compared to that of November 2023. (10 minutes)

Addressing:

1) Review any significant changes outlined in second memo and answer questions on how this will impact us moving forward.

2) Assist ACFC in developing next steps for zoning process, and possible timelines

d. 7:05 \*Revisions of Management Plan (30 minutes):

- Recreation section (see \*d1 "MP2\_23-Jan-2025.pdf")
- Ecological Resources and Stewardship (see \*d2 MP2 Eco with Appendix 1-22.pdf")
- Plans (target dates) for Committee, RCC, RTC and Public review process for draft Plan

e. Proposed meeting with SelectBoard: (10 minutes)

(As recommended during Ian's meeting with Town Manager and Town Planner, and recommendation of Zoning Administrator).

Proposed topics:

- ACFC progress report;
- Assistance for Management Plan update, including possible external consultant writer;
- Funding sources via RFP;
- Other.

f. \*Our input to Town plan:

Identify two or more ACFC members to provide input to the Planning Commission. (15 minutes)

g. 7:40 Report from attendees of Biofinder Workshop Thursday January 9th (10 minutes)

h. 7:4 7:55 Topics for next meeting (5 minutes)

i. 8:00 pm Closure

Confirm future meetings: February 24th 2025 and March 24th 2025

Entertain Motion to Adjourn